

**AGENDA  
COUNCIL MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK  
January 27, 2015  
1:00 pm**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES
  - (1) Council Meeting Minutes
    - Minutes of January 13, 2015
- D. UNFINISHED BUSINESS
  - (1) Range Road 29-2 Bridge File 2064 Update
    - Report from Director of Operations, dated January 21, 2015
- E. CHIEF ADMINISTRATOR'S REPORTS
  - (1) **Operations**
    - a) Operations Report
      - Report from Director of Operations, dated January 21, 2015
  - (2) **Planning and Development**
  - (3) **Finance and Administration**
    - a) Statement of Cash Position
      - For Month Ending December 2014
  - (4) **Municipal**
    - a) Municipal District of Pincher Creek – Policy 101 – Organizational Chart
      - Organization Chart
    - b) CAO Report
      - Report from CAO, dated January 16, 2015
- F. CORRESPONDENCE
  - (1) **Action Required**
    - a) 2015 National Volunteer Week Enhancement Funding
      - Letter from Town of Pincher Creek, dated January 14, 2015
    - b) Alberta Association of Police Governance (AAPG) Conference
      - Email from AAPG, dated January 20, 2015
    - c) Chief Mountain Highway
      - Email from Waterton-Glacier International Peace Park Association, dated January 20, 2015
    - d) Alberta Order of Excellence
      - Letter from Alberta Order of Excellence Council, dated January 6, 2015
    - e) Westcastle / Castle Mountain History Book
      - Email from Steven Kenworthy, dated January 9, 2015
  - (2) **For Information**
    - a) AltaLink – Castle Rock Ridge to Chapel Rock Transmission Project
      - Information package from AltaLink

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab – Division 1

Councillor Fred Schoening – Division 2

- Family and Community Support Services (FCSS)
- Minutes of December 15, 2014

Councillor Garry Marchuk – Division 3

- Alberta Southwest
- Bulletin January 2015
- Minutes of December 3, 2014

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

- (1) Land
- (2) Personnel

I. NEW BUSINESS

J. ADJOURNMENT

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**JANUARY 13, 2015**

8456

The Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 13, 2015, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

**PRESENT** Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Grant McNab and Garry Marchuk

**STAFF** Chief Administrative Officer Wendy Kay, Director of Development and Community Services Roland Milligan, Director of Finance and Administration Mat Bonertz, Director of Operations Leo Reedyk, Finance Manager Janene Day, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Garry Marchuk 15/008

Moved that the Council Agenda for January 13, 2015, be approved as presented.

Carried

**B. DELEGATIONS**

(1) The Junction – Pincher Creek and Area Food Bank

Anne Gover, Jerrold Visser and Susan Kuftinoff with McMan, attended the meeting to speak about the Pincher Creek and Area Food Bank.

A power point presentation was shown updating Council on McMan's activities in the area and an update on the Pincher Creek and Area Food Bank.

(2) Housing Committee Update

Mayor Don Anderberg, Councillor Tammy Rubbelke and Family and Community Support Services (FCSS) Coordinator David Green, attended the meeting to speak about the Housing Committee

A historical review was provided.

Two properties were mentioned – the old RCMP building and the Firehall with adjacent land.

The MD was invited to assist in the process with regards to the future development of the current Fire Hall and the land adjacent to it.

The current housing needs of the Town of Pincher Creek were mentioned.

The vision of affordable housing was discussed.

**C. MINUTES**

(1) Special Council Meeting Minutes

Councillor Terry Yagos 15/009

Moved that the Special Council Meeting Minutes of January 6, 2015, be approved as presented.

Carried

Minutes  
 Council Meeting  
 January 13, 2015

(2) Council Meeting Minutes

Councillor Terry Yagos 15/010

Moved that the Council Meeting Minutes of December 16, 2014, be amended, the amendments as follows:

Page 8449, Resolution No. 14/530 change wording to read *2015 construction season*;  
 Page 8453, change wording to read *Councillor Garry Marchuk left the meeting at 4:27 pm*;

And that the Council Minutes of December 16, 2014 be approved as amended.

Carried

D. UNFINISHED BUSINESS

Nil

E. CHIEF ADMINISTRATOR'S REPORTS

**1) Operations**

a) RR 29-5 and Intersection TR 6-0 – Cyr Road Project

Councillor Fred Schoening 15/011

Moved that the report from the Director of Operations, dated December 18, 2014, regarding RR 29-5 and Intersection TR 6-0 – Cyr Road Project, be received;

And that Council authorize the Reeve and CAO to sign the contract for the RR 29-5 and Intersection TR 6-0 – Cyr Road Project with Emard Excavating Ltd., with funding coming from Capital Reserves Road Construction (Account No. 6-12-0-767-6760).

Carried

Council requested a spreadsheet by prepared, providing financial information on capital works projects.

b) Waterton River Bridge – BF 73608 Strip Deck Repair

Councillor Garry Marchuk 15/012

Moved that the report from the Director of Operations, dated December 9, 2014, regarding the Waterton River Bridge – BF 73608 Strip Deck Repair, be received;

And that Council authorize the Reeve and CAO to sign the contract for the Waterton River Bridge BF - 73608 Strip Deck Repair to Volker Stevin with funding coming from Provincial Funds held in trust (Cow Creek Bridge Advance).

Carried

c) Five Year Infrastructure Master Plan Update

Councillor Garry Marchuk 15/013

Moved that the report from the Director of Operations, dated December 9, 2014, regarding the Five Year Infrastructure Master Plan Update, be received;

And that Council consider the recommendations within the plan when developing their budgets and work plans.

Carried

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**2) Planning and Development**

Nil

**3) Finance**

Nil

**4) Municipal**

a) EOEP Course – Visualizing Improvement, Seeing Success: Performance Measurement

Councillor Marchuk expressed interest in attending this course.

b) Alberta Health Services – Amending Agreement

Councillor Terry Yagos 15/014

Moved that the Reeve be authorized to sign the Amending Agreement for Alberta Health Services.

Carried

c) Chief Administrative Officer's (CAO) Report

Councillor Garry Marchuk 15/015

Moved that the CAO report for the period of December 12, 2014 to January 8, 2015, be received as information.

Carried

F. CORRESPONDENCE

**(1) Action Required**

a) Alberta Southwest Seminars

Councillor Fred Schoening 15/016

Moved that the email from Alberta Southwest, regarding the Alberta Southwest Seminars, dated January 5, 2015, be received;

And that Councillors wishing to attend be authorized to do so.

Carried

b) Waterton Biosphere Reserve Cooperation Review

Councillor Terry Yagos 15/017

Moved that the email from Waterton Biosphere Reserve Association, regarding the Waterton Biosphere Reserve Cooperation Review, dated December 23, 2014, be received;

And that Councillors wishing to attend be authorized to do so.

Carried

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**(2) For Information Only**

a) Highway 774 and Local Road Bridge Program

Councillor Fred Schoening 15/018

Moved that the letter from Alberta Transportation, dated December 22, 2014, regarding the Highway 774 and Local Road Bridge Program, be received as information.

Carried

b) Unregulated Quad Use

Councillor Garry Marchuk 15/019

Moved that the email from Kevin Finn, dated January 5, 2015, regarding unregulated Quad Use, be received as information.

Carried

c) Plains Midstream Canada – Report to Stakeholders and Communities

Councillor Garry Marchuk 15/020

Moved that the letter from Plains Midstream Canada, dated December 15, 2014, regarding the Plains Midstream Canada – Report to Stakeholders and Communities, be received as information.

Carried

G. COMMITTEE REPORTS

Councillor Grant McNab – Division 1

- Nothing to report

Councillor Fred Schoening – Division 2

- Family and Community Support Services (FCSS)
- Minutes of November 17, 2014
- Chinook Arch Regional Library System
- Board Report – December 4, 2014

Councillor Garry Marchuk – Division 3

- Alberta SouthWest Conference
- April 8-10, 2015 in Kananaskis, Alberta

Councillor Fred Schoening 15/021

Moved that Councillor Marchuk be authorized to attend the Annual General Meeting of Alberta Southwest being held April 8-10, 2015, in Kananaskis, Alberta.

Carried

Reeve Brian Hammond - Division 4

- Mayors and Reeves
- Oldman Watershed Council

Councillor Garry Marchuk 15/022

Moved that a letter be forwarded to the Government of Alberta encouraging them to find a solution to sign the agreement with the Federal Government for the Building Canada Fund.

Carried

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Councillor Terry Yagos – Division 5  
- Lundbreck Citizens Council

Councillor Terry Yagos 15/023

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Garry Marchuk 15/024

Moved that Council and Staff move In-Camera, to discuss two (2) land issues and one (1) personnel issue, the time being 2:32 pm.

Carried

Councillor Terry Yagos 15/025

Moved that Council and Staff move out of In-Camera, the time being 3:18 pm.

Carried

I. REQUEST TO CLOSE AND PURCHASE ROAD – SE 2-6-1 W5M

Councillor Terry Yagos 15/026

Moved that the report from the Director of Development and Community Services, dated January 7, 2015, regarding the request to close and purchase road – SE 2-6-1 W5M, be received;

And that Council approve the request to close and consolidate the portions of undeveloped roads adjacent to the parcel, provided that the applicant supply the required road closure fee and further, that the applicant be responsible for all costs associated with the closure and consolidation with said parcel.

Carried

J. ENCROACHMENT AGREEMENT – FIRST STREET, HAMLET OF LUNDBRECK

Councillor Fred Schoening 15/027

Moved that the report from the Director of Development and Community Services, dated January 8, 2015, regarding an Encroachment Agreement – First Street, Hamlet of Lundbreck, be received;

And that Council approve the endorsement of the Encroachment Agreement, to be registered on title of the subject property, and acknowledging that the building remains non-compliant until such time it is removed or relocated to meet the requirements of the Land Use Bylaw.

Carried

K. APPOINTMENTS TO COMMITTEES AND BOARDS

Councillor Garry Marchuk 15/028

Moved that the report from the CAO, dated January 8, 2015, regarding appointments to Committees and Boards, be received;

And that Council approve the following appointments to Committees and Boards for 2015:

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Agricultural Service Board

Tony Bruder  
 John Lawson  
 Dallis McGlynn  
 Susan Vogelaar

Agricultural Service Appeal Committee

Dennis Olson

Municipal Planning Commission

Bev Garbutt  
 Dennis Olson

Subdivision and Appeal Board

Carol Brown  
 Lois Johnston  
 Leonard McGlynn  
 Martha Paridean  
 Randy Baker

Library Board

Blanche Lemire  
 Michael Barkwith

- |    |  |         |
|----|--|---------|
|    |  | Carried |
| L. | IN CAMERA  |         |
|    | Councillor Terry Yagos   | 15/029  |
|    | Moved that Council move in-camera to discuss one (1) personnel issue, the time being 3:19 pm.                                      |         |
|    |  | Carried |
|    | Councillor Terry Yagos   | 15/030  |
|    | Moved that Council move out of in-camera, the time being 4:32 pm.  |         |
| M. | CHIEF ADMINISTRATIVE OFFICER   |         |
|    | Councillor Fred Schoening  | 15/031  |
|    | Moved that the Chief Administrative Officer's contraction be approved as discussed In-Camera, and retroactive to November 1, 2014. |         |
|    |  | Carried |

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N. ADJOURNMENT

Councillor Terry Yagos

15/032

Moved that Council adjourn the meeting, the time being 4:34 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

## MD OF PINCHER CREEK

JANUARY 21, 2015

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TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: RANGE ROAD 29-2 BRIDGE FILE 2064 UPDATE

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**1. Origin:**

On June 17-20, 2014 a significant rain event caused damage to the road leading to the bridge and additional material sloughed below the road upslope of the Bruder residence. On August 26, 2014 Tony Bruder appeared before Council as a delegation to present his concerns.

**2. Background:**

Council at their September 23, 2014 meeting “Moved that Administration initiate the design and tender process to replace Bridge 2064; and that the tender results be brought back to Council for consideration.”

A replacement bridge was designed and tendered with a December 12, 2014 closing date. Seven Tenders were received, two being non-compliant with M Johnson Constriction Ltd being the lowest at \$611,076.00.

WSP reviewed the tenders and recommended that it be awarded to M. Johnson Construction Ltd. Because of the timing of the tender close just prior to the Christmas break and the requirement for Disaster Recovery Staff to review, a request to extend the tender acceptance date was forwarded to the contractor for consideration. The request was accepted. Any further request for extension to the tender should include an extension to the completion date to allow the contractors involved an opportunity to tender other projects while awaiting confirmation on ours.

All the information was provided to Disaster Recovery Staff for review and as of January 21, 2015 the 2014 Disaster Recovery Program does not have engineers on staff to be able to review the project. An email was received from Disaster Recovery indicating their commitment to repairing to pre flood condition. Clarification has been requested on applying potential costs to repair to pre flood conditions to the new bridge being proposed as it is an enhancement to the existing bridge.

**3. Recommendation No 1:**

THAT the report from the Director of Operations, dated January 21, 2015 regarding Range Road 29-2 Bridge File 2064 be received;

AND THAT Council direct administration to request a further extension on the tender from the contractor including an extension to the completion date while awaiting confirmation from the Disaster Recovery Program on the level of their funding for the project.

**Recommendation No 2:**

THAT the report from the Director of Operations, dated January 21, 2015 regarding Range Road 29-2 Bridge File 2064 be received;

AND THAT Council approve the Reeve and CAO to sign the contract with M. Johnson Construction Ltd. for \$611,076.00 with Funding coming from 6-12-0-767-6760 (Capital Reserve Road Construction) with any future funding from the Disaster Recovery Program for the project being returned to the reserve.

Respectfully Submitted,



Leo Reedyk

Attachments: WSP Report Bridge File 2064  
DRP Email

Reviewed by: Wendy Kay, Chief Administrative Officer

*MB for Wendy Kay*

Date:

*Jan 22/2015*



January 7, 2014

File: 141-19272-00

M.D. of Pincher Creek No. 9  
P.O. Box 279  
1037 Herron Avenue  
Pincher Creek, AB T0K 1W0

ATTENTION: L.J. "Leo" Reedyk, A.A.E., Director of Operations

**RE: Contract No. 141-19272-00**  
**Bridge File 2064**  
**Drywood Creek - Local Road**  
**Bridge Construction and Other Work**

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Tenders have been received from a total of seven (7) bidders for the above noted project on December 12, 2014. The low bidder was **M. Johnson Construction Ltd. (MJC)** with a total tender value of **\$611,076.00** (including Site Occupancy).

WSP has reviewed the bid submitted by **MJC** and noted an abnormality in their bid submission, which has been attached for your review.

MJC did not use the Revised Unit Price Schedule that was a part of Addendum No. 1. Having said that, MJC did acknowledge the addendum and by using the Tender Amendment Form (C-58) for revisions to their bid, it is apparent that they have provided a complete bid for all the bid items that were requested/required in Addendum No 1. WSP is of the opinion that this could be considered as an "informality" that is referenced in the Owner's privilege clause of Note to Bidders section of the tender.

Two other bidders submitted bids which WSP would consider to be "non compliant". The bid from deGraaf Excavating failed to acknowledge Addendum No. 2 and the bid from Formula Alberta failed to acknowledge both Addendum No 1 and Addendum No 2.

Should the **M.D.** decide the bid from **M. Johnson Construction Ltd** can be considered compliant (assuming the unit price tender form amended by use of Tender Amendment Form C 58 be deemed acceptable), the anticipated costs for the above noted project would be as follows:

WSP Canada Inc.  
3509 6<sup>th</sup> Avenue N  
Lethbridge, AB  
T1H 5C1  
[www.wspgroup.com](http://www.wspgroup.com)

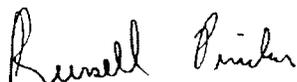
M.D. of Pincher Creek No. 9  
BF 2064

BF 2064	Totals
Construction Costs (Less Site Occ.)	\$ 583,076.00
Contingency (5%)	\$ 29,153.80
Potential Site Occ Bonus(3 days @ \$800/day)	\$ 2,400.00
Engineering	\$ 60,000.00
<b>Totals</b>	<b>\$ 674,629.80</b>

*The above totals do not include GST.*

Please advise WSP of the M.D.'s direction as to the award of this contract to M. Johnston Construction Ltd. A contract cost estimate "D" is attached along with the complete listing of the Tender Results and the Tender Summary for your information. Please contact this office should you require any further information or clarification.

Yours truly,



Russell Pinchak, Area Manager

Attachments

cc: Dave Armstrong, Contracts Group, WSP  
Ming Jiao, P. Eng., Team Lead, WSP  
Jim Bester, P. Eng., Lethbridge, WSP  
Kurt Petrica, P. Eng., Red Deer, WSP



TENDER FORMS

**2.2 TENDER FOR CONSTRUCTION**

To the Director of Operations for the M.D. of Pincher Creek No. 9 of the Province of Alberta:

M. JOHNSTON CONSTRUCTION LTD

(Name of Contractor)

the undersigned, hereby Tenders and agrees to execute and construct all the work of every description required in the construction and final completion of the following work:

**BRIDGE FILE 2064**

Drywood Creek – Range Road 292

(SW 14-4-29-4)

**Bridge Construction  
and Other Work**

in strict accordance with the plans and specifications, for the unit prices in the unit price schedule enclosed.

The undersigned acknowledges receipt of the following addenda,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

which shall form part of the Tender Document.



TENDER FORMS

2.3 UNIT PRICE SCHEDULE

Bid Item	Description	Estimated Quantities		Unit Price		Total Bid
1	Mobilization (General 1.2.13)	1		lump sum		\$ 150,000.00
2	Site Occupancy - Bridge Structures (1.2.21)	45	days	\$800.00	per day	\$ 36,000.00
3	Removal of Bridge Structures (BCS 21.6) (Special Provisions)	1		lump sum		\$ 60,000.00
4	New Bridge Construction (Special Provisions)	1		lump sum		\$ 20,000.00
5	Heavy Rock Rip Rap - Class 3 (BCS 10.7)	300	m <sup>3</sup>	\$ 180.00	per cubic metre	\$ 54,000.00
6	Roadway Work (Special Provisions)	1		lump sum		\$ 81,500.00
7	Erosion Control Barrier (Silt Fence) (HCS 6.5.6)	100	m	\$ 20.00	per metre	\$ 2,000.00
<b>TOTAL TENDER</b>						<b>\$ 571,500.00</b>

General - General Specifications, Specification Amendments and Supplemental Specifications for Highway and Bridge Construction  
 BCS - Standard Specifications for Bridge Construction  
 HCS - Standard Specifications for Highway Construction

MAB  
 DP  
 2:38 PM  
 N



**TENDER FORMS****2.4 TENDER AGREEMENT**

The Owner reserves the right to accept or reject any or all Tenders and to waive irregularities and informalities at its discretion. The Owner reserves the right to accept a Tender other than the lowest Tender without stating reasons. By the act of submitting its bid, the Bidder waives any right to contest in any legal proceeding or action the right of the Owner to award the work to whomever it chooses, in its sole and unfettered discretion, and for whatever reasons the Owner deems appropriate. Without limiting the generality of the foregoing, the Owner may consider any other factor besides price and capability to perform the work that it deems in its sole discretion to be relevant to its decision including, but not limited to, the following:

- any past experience with the Bidder, or lack thereof;
- the results of any reference check done by the Owner;
- information relating to the financial state of the Bidder, however obtained.

**2.4.1 Tender Security**

The undersigned encloses herewith as a deposit a bid bond or a certified cheque payable to the M.D. of Pincher Creek No. 9 of the Province of Alberta for ten percent (10%) of the Tender Bid Amount.

The undersigned hereby agrees that if, within twenty-one (21) days after the Contract is presented to him for signature, hand delivered or sent by registered mail or courier addressed to him at the address stated in the Tender, the undersigned refused or fails:

- (a) to sign and return to the M.D. of Pincher Creek No. 9 the Contract for the performance of the Work and the supplying of Material covered by this Tender;  
or
- (b) to provide security and insurance as required by the Specifications,

the bid bond or deposit shall be subject to forfeiture to the M.D. of Pincher Creek No. 9, and if a Contract for that Work and Material is then entered into with some other person for a greater amount, the Undersigned is liable to the M.D. of Pincher Creek No. 9 in the amount equal to the difference between the amount of his Tender and the amount of the Contract actually entered into; the maximum not exceeding the amount of the security required under this section.

**2.4.2 Tender Withdrawal**

The undersigned hereby agrees that he will not withdraw this Tender after the time fixed for receiving Tenders,

- (a) until some other person has entered into a contract with the M.D. of Pincher Creek No. 9 for the performance of the work and/or the supplying of the materials specified in the notice inviting Tenders, or
- (b) until thirty-five (35) days after the time fixed for receiving this Tender,

whichever first occurs.

**2.5 AGREEMENT**

Should this Tender be accepted, the undersigned agrees to enter into written agreement with the M.D. of Pincher Creek No. 9 for the faithful performance of the works covered by this

TENDER FORMS

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Tender, in accordance with the said plans and specifications and complete the said work on or before **June 1, 2015 (Interim Completion Date March 31, 2015)**.

TENDER FORMS

2.6 TENDER SIGNING AND SEALING

An authorized signing officer shall affix his signature to this Tender. The Tender shall be either sealed with the Company Seal, or the Affidavit of Execution of the Witness shall be completed. Failure to comply may result in the Tender being rejected.

<p style="text-align: center;"><b>AFFIDAVIT OF EXECUTION CANADA PROVINCE OF ALBERTA TO WIT:</b></p> <p>I, _____ of the City of _____ in the Province of _____ make oath and say:</p> <p>That I was personally present and did see _____ named in the annexed instrument, and who is known to me to be the person named therein, duly sign and execute the same for the purposes named therein; that the same was executed at the _____ of _____ in the said Province, and that I am the subscribing witness thereto;</p> <p>That I personally know the said _____ and he is in my belief of the full age of eighteen years.</p> <p>SWORN before me at the City of _____</p> <p>_____</p> <p>in the Province of Alberta, this _____ day of _____ 20____.</p> <p>_____</p> <p>Witness Sign Here</p> <p>_____</p> <p>A Commissioner for Oaths in and for the Province of Alberta</p>	<p style="text-align: center;">(Seal)</p> <p>_____</p> <p><i>M. [Signature]</i> Contractor's Name (Company Name)</p> <p>_____</p> <p><i>[Signature]</i> Authorized Signature</p> <p>_____</p> <p><i>OWEN LANGTON</i> Signature Printed</p> <p>_____</p> <p><i>111 7<sup>TH</sup> AVE SOUTH</i> Address</p> <p>_____</p> <p><i>CRAWBROOK BC</i>                      <i>VIC 2J3</i> Address                                      Postal Code</p> <p>_____</p> <p><i>250 489 3619</i> Contractor's Telephone Number</p> <p>_____</p> <p><i>[Signature]</i> <i>SARA ZIELEMAN</i> Witness</p> <p>_____</p> <p><i>2014-11-26</i> Date</p>
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ATT: LEO REEDYK, CONTRACT OPENING

403-627-5070  
1 OF 2

M.D. of Pincher Creek No. 9

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Contract: 141-19272-00  
Bridge File: 2064

TENDER AMENDMENT FORMS

4. TENDER AMENDMENT FORMS

We, M. JOHNSTON CONSTRUCTION LTD  
(Name of Contractor)

the undersigned, modify the unit price schedule for our Tender as shown in the following table.

UNIT PRICE SCHEDULE CHANGES				
Replacing ALL previous Unit Price Schedule changes				
Item No.	Description	Estimated Quantity	Unit Price Change + or -	Total Change For This Item + or -
1	MOBILIZATION	1	- \$111,428.00	- \$111,428.00
2	SITE OCCUPANCY	-10 (NET 35 DAYS)	800.00	- \$8,000.00
3	BRIDGE REMOVAL	1	- \$32,160.00	- \$32,160.00
4	NEW BRIDGE	1	+ \$59,696.00	+ \$59,696.00
5	SUPPLY PILING	80	+ \$292.00	+ \$23,360.00
6	PILE DRIVING	80	+ \$203.00	+ \$16,240.00
7	HEAVY RUCK RIPRAP	300	+ \$47.00	+ \$14,100.00
8	ROADWAY WORK	1	+ \$49,468.00	+ \$49,468.00
			Increase (+) or Reduce (-) Total Tender By	

We also acknowledge and agree that:

1. This change supersedes all previous changes including those to other bid items. Previously submitted changes are all null and void.
2. We accept full responsibility for any lack of confidentiality arising from the use of this process.
3. Failure of these revisions to arrive on time, accurately or completely for any reason will render these revisions null and void.

[Signature] being GENERAL MANAGER  
Signature Position in Company

of M. JOHNSTON CONSTRUCTION LTD dated DECEMBER 12, 2014  
Company Name Date

Neither the M.D. of Pincher Creek No. 9 nor the Consultant is responsible for faxed amendments not being received.



ATT: LEO REEDYK, CONTRACT OPENING

2 OF 2

M.D. of Pincher Creek No. 9

- 13 -

Contract: 141-19272-00  
Bridge File: 2064

TENDER AMENDMENT FORMS

4. TENDER AMENDMENT FORMS

We, M. JOHNSTON CONSTRUCTION LTD  
(Name of Contractor)

the undersigned, modify the unit price schedule for our Tender as shown in the following table.

UNIT PRICE SCHEDULE CHANGES				
Replacing ALL previous Unit Price Schedule changes				
Item No.	Description	Estimated Quantity	Unit Price Change + or -	Total Change For This Item + or -
9	EROSION CONTROL	100	+ \$5.00	\$ 500.00
Increase (+) or Reduce (-) Total Tender By				+ \$ 11,576.00

We also acknowledge and agree that:

1. This change supersedes all previous changes including those to other bid items. Previously submitted changes are all null and void.
2. We accept full responsibility for any lack of confidentiality arising from the use of this process.
3. Failure of these revisions to arrive on time, accurately or completely for any reason will render these revisions null and void.

[Signature] being GENERAL MANAGER  
Signature Position in Company

of M. JOHNSTON CONSTRUCTION LTD dated DECEMBER 12, 2014  
Company Name Date

Neither the M.D. of Pincher Creek No. 9 nor the Consultant is responsible for faxed amendments not being received.



M.D. of Pincher Creek

Contract No. 141-19272-00

Addendum No. 1

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**Bridge Construction and Other Work**

**Bridge File 2064**

**Contract No. 141-19272-00**

**M.D. of Pincher Creek No. 9**

**December 2, 2014**

**RE: ADDENDUM NO. 1**

Please initial and include this addendum when submitting your completed tender to the M.D. of Pincher Creek office in Pincher Creek, AB.

This tender is modified in accordance with the following:

**1. In the NOTE TO BIDDERS Section:**

**REPLACE:**

Tenders **must** be received no later than **2:00 p.m.** local time on **December 5, 2014** at the Tender Deposit (reception) Counter of the MD of Pincher Creek office in Pincher Creek, Alberta.

It shall be the Bidder's responsibility to confirm with the Owner that its tender has been received prior to Tender closing.

Tenders will be opened at **2:01 p.m.** local time on **December 5, 2014** at the MD of Pincher Creek office in Pincher Creek. Public may be present.

**WITH:**

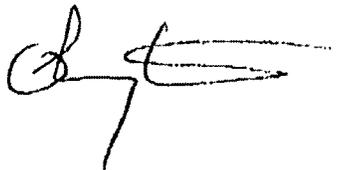
Tenders **must** be received no later than **2:30 p.m.** local time on **December 12, 2014** at the Tender Deposit (reception) Counter of the MD of Pincher Creek office in Pincher Creek, Alberta.

It shall be the Bidder's responsibility to confirm with the Owner that its tender has been received prior to Tender closing.

Tenders will be opened at **2:31 p.m.** local time on **December 12, 2014** at the MD of Pincher Creek office in Pincher Creek. Public may be present.

*M. Johnston Construction Ltd.*

*Owen Langton*



M.D. of Pincher Creek No. 9

-1-

Contract: 141-19272-00  
Bridge File: 2064

**Bridge Construction and Other Work**

M. JOHNSTON CONSTRUCTION LTD.

**Bridge File 2064**

Owen LANGTON

**Contract No. 141-19272-00**

**M.D. of Pincher Creek No. 9**

**December 8, 2014**

**RE: ADDENDUM NO. 2**

Please initial and include this addendum when submitting your completed tender to the M.D. of Pincher Creek office in Pincher Creek, AB.

This tender is modified in accordance with the following:

**REPLACE the contents of Section 5.14 NEW BRIDGE CONSTRUCTION with:**

The Contractor shall construct the 100' (30.48 m) single span portable steel bridge over the new location of Drywood Creek in accordance with the Sketches.

The scope of New Bridge Construction includes, but is not limited to, design, supply and construction of bridge superstructure and substructure:

**General Requirements**

- 30.48 m (100') span length portable steel superstructure with steel bridgerail and timber wearing surface.
- 4.27 m (14') minimum clear road width
- Minimum bottom of girder elevation 1240.3 m

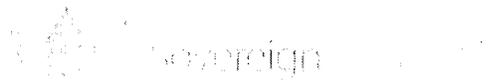
**Superstructure and Substructure:**

- Design and fabrication must meet Canada Highway Bridge Design Code – CAN/CSA S6-06
- Bridge must accommodate legal loads. Design CL 625
- Bridgerail shall be steel and does not need to meet Canadian Bridge Design Code for bridge railings. The rail is to provide delineation of bridge deck for industrial use.
- Bridge shall be constructed of weathering grade steel or shall have minimum estimated surface coating life of 40 years in a non-corrosive environment.

**Substructure:**

- Substructure design must be designed and stamped by a Professional Engineer registered to practice in Alberta.
- Bearing Piles must be fully galvanized driven steel piles. Pipe piles or H-Piles are acceptable.
- Design, fabrication and construction must meet Alberta Transportation Bridge Structures Design Criteria, Version 7.0 and must be in accordance with Alberta Transportation Specifications for Bridge Construction (Edition 15, 2013).
- Substructure design must include measures for preventing bridge from moving horizontally such as a bolted connection (one fixed and one expansion) between the girders and cap.





140, 6700 Macleod Trail SE, Calgary, Alberta T2H 0L3  
Telephone: (403) 298-4200 Facsimile: (403) 754-9768

# BID BOND

Standard Construction Document  
**CCDC 220 – 2002**

No. 64029500-20

Bond Amount: 10% of Tender Sum

**M Johnston Construction Ltd.** as Principal, hereinafter called the Principal, and **THE SOVEREIGN GENERAL INSURANCE COMPANY** a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in all provinces and territories of Canada, as Surety, hereinafter called the Surety, are held and firmly bound unto **M.D. Of Pincher Creek No. 9** as Obligee, hereinafter called the Obligee, in the amount of **Ten Percent of Tender Sum Dollars (10% of Tender Sum)** lawful money of Canada, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, the Principal has submitted a written bid to the Obligee, dated **5th** day of **December**, in the year **2014**

for **Pincher Creek, AB Area, Approximately 5km NE Of Twin Butte, Remove And Replace Bridge Carrying Range Rd 292 Over Drywood Creek**

The condition of this obligation is such that if the Principal shall have the bid accepted within the time period prescribed in the Obligee's bid documents, or, if no time period is specified in the Obligee's bid documents, within **Sixty (60)** days from the closing date as specified in the Obligee's bid documents, and the Principal enters into a formal contract and gives the specified security, then this obligation shall be void; otherwise, provided the Obligee takes all reasonable steps to mitigate the amount of such excess costs, the Principal and the Surety will pay to the Obligee the difference in money between the amount of the bid of the Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former.

The Principal and Surety shall not be liable for a greater sum than the Bond Amount.

It is a condition of this bond that any suit or action must be commenced within seven (7) months of the date of this Bond.

**No right of action shall accrue hereunder to or for the use of any person or corporation other than the Obligee named herein, or the heirs, executors, administrators or successors of the Obligee.**

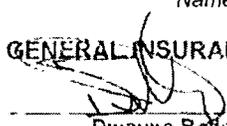
**IN WITNESS WHEREOF**, the Principal and the Surety have Signed and Sealed this Bond dated **26th** day of **November**, in the year **2014**.

SIGNED and SEALED  
in the presence of

**M Johnston Construction Ltd.**

  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Name of person signing

**SOVEREIGN GENERAL INSURANCE COMPANY**

  
\_\_\_\_\_  
Dwayne Bellin, Attorney In Fact



Copyright 2002

Canadian Construction Documents Committee

(CCDC 220 – 2002 has been approved by the Surety Association of Canada)

**Date: November 26, 2014**

**Bond Number: 64029500-14-20**

**AGREEMENT TO BOND**  
(Surety's Consent)

**OWNER OR OBLIGEE: M.D. Of Pincher Creek No. 9**

**DESCRIPTION OF PROJECT: Pincher Creek, AB Area, Approximately 5km NE Of  
Twin Butte, Remove And Replace Bridge Carrying  
Range Rd 292 Over Drywood Creek**

**DATE OF TENDER: December 5, 2014**

We, the undersigned, hereby agree to become bound as Surety for M Johnston Construction Ltd. in a Performance Bond in the sum of 50% of the contract amount and a Labour & Material Payment Bond in the sum of 50% of the contract amount and confirming to the instruments of Contract for the full and due performance of the works shown and described herein, if the tender attached hereto is accepted by the Owner or Obligee within 60 days from the acceptance of the tender.

This Agreement to Bond shall be null and void unless an application for the said bond(s) is made within 60 days following the award of the contact.

Signed, sealed and dated this 26th day of November, 2014.

THE SOVEREIGN GENERAL INSURANCE COMPANY

By

  
Dwayne Bellm, Attorney-In-Fact



**WSP  
TENDER SUMMARY**

**Tender Closed: December 5, 2014**

**Contract No: 141-19272-00  
MD of Pincher Creek  
Bridge Construction and Other Work**

Bridge File 2064 Drywood Creek - Range Road 292 (SW 14-4-29-4)		Contractors:		M. Johnston Construction Ltd.		Volker Stevin Highways Ltd.		Carmacks Enterprises Ltd.	
Bid Item	Description	Estimated Quantity	Unit Price	Total Bid	Unit Price	Total Bid	Unit Price	Total Bid	
1	Mobilization (General 1.2.13)	1	\$ 38,572.00	\$ 38,572.00	\$ 100,410.11	\$ 100,410.11	\$ 60,000.00	\$ 60,000.00	
2	Site Occupancy - Bridge Structures (1.2.21)	\$ 800.00	35	\$ 28,000.00	36	\$ 28,800.00	30	\$ 24,000.00	
3	Removal of Bridge Structures (BCS 21.6) (Special Provisions)	1	\$ 27,840.00	\$ 27,840.00	\$ 20,176.95	\$ 20,176.95	\$ 30,000.00	\$ 30,000.00	
4	New Bridge Construction (Special Provisions)	1	\$ 269,496.00	\$ 269,496.00	\$ 301,293.81	\$ 301,293.81	\$ 378,000.00	\$ 378,000.00	
5	Supply of Piling - Bearing Piles (BCS 3.4.6) (Special Provisions)	80	\$ 292.00	\$ 23,360.00	\$ 916.38	\$ 73,310.40	\$ 300.00	\$ 24,000.00	
6	Pile Driving - Bearing Piles (BCS 3.4.6) -	80	\$ 203.00	\$ 16,240.00	\$ 56.97	\$ 4,557.60	\$ 125.00	\$ 10,000.00	
7	Heavy Rock Rip Rap - Class 3 (BCS 10.7)	300	\$ 227.00	\$ 68,100.00	\$ 237.40	\$ 71,220.00	\$ 300.00	\$ 90,000.00	
8	Roadway Work (Special Provisions)	1	\$ 136,968.00	\$ 136,968.00	\$ 144,448.13	\$ 144,448.13	\$ 150,000.00	\$ 150,000.00	
9	Erosion Control Barrier (Silt Fence) (HCS 6.5.6)	100	\$ 25.00	\$ 2,500.00	\$ 27.38	\$ 2,738.00	\$ 20.00	\$ 2,000.00	
<b>TOTAL TENDER (G.S.T. not included)</b>				<b>\$ 611,076.00</b>	<b>\$ 746,955.00</b>	<b>\$ 768,000.00</b>			

**WSP  
TENDER SUMMARY**

**Tender Closed: December 5, 2014**

**Contract No: 141-19272-00  
MD of Pincher Creek  
Bridge Construction and Other Work**

Bridge File 2064 Drywood Creek - Range Road 292 (SW 14-4-29-4)		Contractors:		Ironclad Earthworks Ltd.		Graham Infrastructure LP	
Bid Item	Description	Estimated Quantity	Unit Price	Total Bid	Unit Price	Total Bid	Total Bid
1	Mobilization (General 1.2.13)	1	\$ 88,500.00	\$ 88,500.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
2	Site Occupancy - Bridge Structures (1.2.21)	\$ 800.00	80	\$ 64,000.00	82	\$ 65,600.00	\$ 65,600.00
3	Removal of Bridge Structures (BCS 21.6) (Special Provisions)	1	\$ 94,700.00	\$ 94,700.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00
4	New Bridge Construction (Special Provisions)	1	\$ 300,655.00	\$ 300,655.00	\$ 729,000.00	\$ 729,000.00	\$ 729,000.00
5	Supply of Piling - Bearing Piles (BCS 3.4.6) (Special Provisions)	80	\$ 625.00	\$ 50,000.00	\$ 175.00	\$ 14,000.00	\$ 14,000.00
6	Pile Driving - Bearing Piles (BCS 3.4.6) -	80	\$ 625.00	\$ 50,000.00	\$ 150.00	\$ 12,000.00	\$ 12,000.00
7	Heavy Rock Rip Rap - Class 3 (BCS 10.7)	300	\$ 260.00	\$ 78,000.00	\$ 182.00	\$ 54,600.00	\$ 54,600.00
8	Roadway Work (Special Provisions)	1	\$ 164,170.00	\$ 164,170.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
9	Erosion Control Barrier (Silt Fence) (HCS 6.5.6)	100	\$ 50.00	\$ 5,000.00	\$ 23.00	\$ 2,300.00	\$ 2,300.00
				<b>TOTAL TENDER</b>	<b>\$ 895,025.00</b>	<b>\$ 1,237,500.00</b>	<b>\$ 1,237,500.00</b>
				<b>(G.S.T. not included)</b>			



**CONTRACT COST ESTIMATE "D"**  
**M. Johnston Construction**  
**Portable Bridge Construction and Other Work**  
**Drywood Creek, Local Road**  
**M.D. of Pincher Creek No. 9**

Bid Items	Units	Quantity	Unit Price	Amount		
1 Mobilization 10%	Lump Sum			\$ 38,572.00		
2 Site Occupancy - Bridge Structures	Days	35	\$ 800.00	\$ 28,000.00		
3 Removal of Bridge Structures	Lump Sum			\$ 27,840.00		
4 New Bridge Construction	Lump Sum			\$ 269,496.00		
5 Supply of Piling - Bearing Piles	m	80	\$ 292.00	\$ 23,360.00		
6 Pile Driving - Bearing Piles	m	80	\$ 203.00	\$ 16,240.00		
7 Heavy Rock Riprap (Class 3)	m <sup>3</sup>	300	\$ 227.00	\$ 68,100.00		
8 Roadway Work	Lump Sum			\$ 136,968.00		
9 Erosion Control Barrier (Silt Fence)	m	100	\$ 25.00	\$ 2,500.00		
<b>CONTRACT COST</b>				<b>\$ 611,076.00</b>		
<b>MODIFIED AMOUNT (Less Site Occupancy)</b>				<b>\$ 583,076.00</b>		
<b>OTHER COSTS</b>	Contingency 5%			\$ 29,153.80		
	Potential Site Occupancy Bonus Days 3			\$ 2,400.00		
	Engineering Budget			\$ 60,000.00		
<b>TOTAL PROJECT COST</b>				<b>\$ 674,629.80</b>		
Goods and Services Tax (GST) 5%				\$ 33,731.49		

NOTES:

-

## Leo Reedyk

---

**From:** Judy Blakney <Judy.Blakney@gov.ab.ca>  
**Sent:** January 20, 2015 2:48 PM  
**To:** Leo Reedyk; Pinchak, Russell  
**Cc:** Stu Weber; Mat Bonertz; Wendy Kay  
**Subject:** RE: BF 2064 - Tony Bruder Bridge

Hi Leo,

Thank you for the quick response. Please let Council know, we do not have Engineers in place to send out to approve your project. In order to avoid any delays on your end this will serve as your approval to go forward with this project. As discussed the DRP program will cover costs to return the bridge to its pre-event condition and any enhancements the MD chooses to make will not be eligible. Once we have the engineers in place they will review the reports, pictures, etc. you have submitted and move forward from there. The enhancements will not affect the eligibility of the project only what is eligible for reimbursement. Hope this makes sense if you have any questions please give me a call or e-mail.

### *Judy Blakney, ABCP*

Municipal Coordinator  
Alberta Emergency Management Agency

Ministry of Municipal Affairs  
12360 - 142 Street  
Edmonton AB T5L 4X9  
Cell 780-920-1994  
Email [judy.blakney@gov.ab.ca](mailto:judy.blakney@gov.ab.ca)

**From:** Leo Reedyk [mailto:AdminDirOps@mdpincercreek.ab.ca]  
**Sent:** Tuesday, January 20, 2015 2:02 PM  
**To:** Pinchak, Russell; Judy Blakney  
**Cc:** Stu Weber; Mat Bonertz; Wendy Kay  
**Subject:** RE: BF 2064 - Tony Bruder Bridge

Good afternoon Judy. As discussed, Council is aware that the DRP program will only repair projects to their pre flood condition. The WSP Summary and Recommendation report identifies at least five occasions where retraining the river to the current alignment has been marginally successful.

The option tendered was seen as an enhancement that will result in mitigating future damage during similar events by:

- Aligning the bridge with the new river channel;
- Increasing the volume of water that could flow past the bridge;
- Reducing the need to retrain the river to a channel it does not want to flow in.

In addition to these benefits the actual bridge structure being contemplated is wider with lower guard rails that allows for larger agricultural equipment to pass over than the existing bridge. Council recognizes this benefit.

I will be briefing Council on the tender results at their next meeting and would appreciate some commitment from the DRP program that implementing this enhancement will not make this project ineligible for funding.

Please advise.

Thanks for your assistance with this.

Sincerely,

L.J. (Leo) Reedyk, A.A.E.  
Director of Operations  
MD of Pincher Creek No. 9

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**From:** Leo Reedyk  
**Sent:** January 19, 2015 4:08 PM  
**To:** 'Pinchak, Russell'; 'Judy Blakney'  
**Cc:** Stu Weber  
**Subject:** RE: BF 2064 - Tony Bruder Bridge

Judy, I called last week and inquired as to the status of the DRP review. You had indicated that you required engineering staff to review and recommend the extent of DRP involvement in the project. If you could let me know when this will occur.

The MD is prepared to request an additional extension to the tender for this project but will require information from DRP in the near future to allow for a Council briefing and discussion prior to a potential award of the contract.

My concern with extending the tender and contract timeline is that further damage during spring runoff may occur at the site that could drive the cost estimates.

If you have any further questions on the project, please advise at your earliest convenience.

Sincerely,

L.J. (Leo) Reedyk, A.A.E.  
Director of Operations  
MD of Pincher Creek No. 9

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**From:** Pinchak, Russell [<mailto:Russell.Pinchak@wspgroup.com>]  
**Sent:** January 19, 2015 3:48 PM  
**To:** Leo Reedyk  
**Subject:** BF 2064 - Tony Bruder Bridge

Hello Leo,

I received a call from M. Johnston Construction this morning regarding extending their bid again due to the delay from Disaster Recovery Services, as discussed last Thursday.

Due to implications associated with bidding other work, M. Johnston is wondering if we can be flexible on the Contract completion date. Their main concern is that they (and their sub-contractor's) will have to potentially pass on other tendering opportunities to commit to the current completion dates, with the potential that the project may be further delayed due to funding.

M. Johnston has indicated that they would entertain another extension if we could amend the completion date to later in the year. We currently have a interim completion date for the new bridge construction to be completed by March 31, 2015 and a final completion of all remaining work by July 1, 2015.

Please advise if the M.D. would be ok with adjusting the contract completion date to October 15, 2015.

Please don't hesitate to contact me if you have any questions.

Thank you,



**Russell Pinchak, C.E.T.**  
Area Manager

**WSP Canada Inc.**  
3509 6th Avenue North  
Lethbridge, Alberta T1H 5C1 Canada  
T +1 403-327-7746  
F +1 403-380-2825  
C +1 403-593-8921

[www.wspgroup.com](http://www.wspgroup.com)

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## **Director of Operations Report January 21, 2015**

### **Operations Activity Includes:**

- December 20 - January 11, Holiday;
- January 14, Landfill Questionnaire meeting with Emile Saindon;
- January 15, Staff Meeting;
- January 15, Preliminary Engineering Paridaen Hill (TR8-4) Review;
- January 16, Rural Final Mile Project Review meeting;
- January 19, Work Order review meeting.

### **Agricultural and Environmental Services Activity Includes:**

- ASB agenda package (January 6, 7)
- ASB Meeting (January 8)
- Gravel Pit spreadsheets (January 12 – 14)
- Preparation for ASB Provincial Conference (January 15)
- Growing Forward 2 program updates (January 15)
- Assistance with OWC Watershed Legacy Program Application for producers
- Assistance with GF2 applications
- ASB Provincial Conference (January 20 -23).

### **Public Works Activity Includes:**

- Perm snow fence repair;
- Sign install and repair;
- Major repairs to 434 water truck under way;
- We have fabricated a grader ripper blade with Sandvic teeth for ripping ice. It works great, so we are going to build more to use when conditions warrant;
- TDG Training for water plant operators;
- Pulling gravel back off the shoulders onto the road;
- Winter road maintenance as required;
- Working on the PM maintenance system.

### **Upcoming:**

- January 27, Regular Council meeting;
- January 28, Westcan Seal Coat hard surfacing meeting;
- January 28, Cottonwood Bridge Biweekly meeting;
- January 29, Staff meeting.

### **Project Update:**

- 2013 Disaster Recovery Projects
  - Cottonwood Bridge – Contractor working on pier forms – on schedule;

- Drywood Creek/Spread Eagle Road – Contractor scheduling work for March to June;
  - Oldman River/Lank Bridge – Approvals in public notice stage, contractor scheduled to do the bank armouring in February – March;
  - Satoris Road/Goat Creek Bridge – DFO approval is ongoing. Contractor to do the work summer 2015.
- 2014 Disaster Recovery Projects
    - BF 2064 (Bruder Bridge) – DRP/Council approval;
    - Oldman River/Lank Bridge Armour – awaiting DRP assessment.
  - Capital Road Projects
    - RR 29-5 (Bill Cyr Road) – Contract awarded;
    - TR 8-4 (Paradien Hill) – Preliminary Design 80% complete.

**Recommendation:**

That the Operations report for the period January 7, 2015 to January 21, 2015 be received as information.

Prepared by: Leo Reedyk		Date: January 21, 2015
Reviewed by: Wendy Kay		Date: Jan 22/2015
Submitted to: Council		Date: January 27, 2015

WOID	Description	Status	Assigned To	Location	Area Number	Request Date	Actual Completion Date
141	Wants to expand an approach for big trucks and put gravel on road allowance	Deferred	Arnold Nelson	Division # 2	SW 28-5-29-W4M Therriault Dam	2014-09-29	
158	Need East side Texas Gate cleaned Westside was done last year	Deferred	Arnold Nelson	Division # 1	2-3-29W4M	2014-10-15	
168	Would like the Road Allowance graded	Deferred	Tony Tuckwood	Division # 2	NW 26-5-29-W4M	2014-10-22	
170	Water has washed rocks into the ditch and into her field (west side of road just before the bridge). Needs to be cleaned up.	Deferred	Stu Weber	Division # 2	NW 17-5-29-W4M	2014-10-23	
178	RR 29-1 SOUTH of TWP RD 4-0 South of the gulf road Requesting a "NO Through Road/No Exit SIGN on his road	Work In Progress	Stu Weber	Division # 1	NW 25-3-29-W4M	2014-10-29	
248	Monthly Monitoring and Reporting .Measure the total volume of water diverted on cumulatively and continuous basis. .Monitor the rate of flow of water. .Record the place, date and time of monitoring and measuring with the name of the person doing the report. Submit the report before the end of each month.	Work In Progress	Randy McLeod	Division # 2	Robert Burns Fish Pond Loc:NE23-006-30-W4	2014-12-23	ongoing
318	(Seven Gates road) Water is flowing over the road where the pipeline crosses the road. She came in to give us a heads up on the situation.	Complete	Henry Dykstra	Division # 3	NW16 T6 R2 W5	2014-12-24	2015-01-13
319	Need their driveway Plowed 6017 off Hwy 507	Complete	Tony Tuckwood	Division # 2	NW4 T6 R28 W4	2015-01-05	2015-01-05
320	No garbage pickup for 3 weeks	Complete	Stu Weber	Division # 5	15 Patton Place Lundbreck	2015-01-06	2015-01-06
321	Gravel Road needs plowing Site #3108	Complete	Henry Dykstra	Division # 3	NW26 T6 R3 W5	2015-01-07	2015-01-09
322	7 miles down Crook road, across the RR tracks first 1/2 section south (back road) needs plowing	Complete	Tony Tuckwood	Division # 2	NW19 T5 R28 W4	2015-01-08	2015-01-09
323	3108 just off Hwy 3 (Burmis) owner has broken his pelvis in 2 places and can not shovel, therefore would appreciate when plowing if you could go closer to the gate.	Complete	Dave Sekella	Division # 5	Burmis	2015-01-13	2015-01-16
324	Hill is very icy Semi had to be pulled with a tractor RR29-1 Site #5421	Complete	Tony Tuckwood	Division # 2	NW25 T5 R29 W4	2015-01-14	2015-01-15

# M.D. of Pincher Creek No. 9

## Statement of Cash Position

Month Ending December 31st, 2014

E3a

BANK STATEMENT C.I.B.C.	December	November
<b>General Accounts</b>		
Bank Statement Balance	(1,300,728.12)	57,652.41
Deposits After Month End	36,538.42	307.52
Cash On Hand	300.00	300.00
Incorrect Telebanking	0.00	0.00
Outstanding Cheques	(116,062.54)	(115,035.40)
<b>Month End Cash Available (- Overdrawn)</b>	<b>(1,379,952.24)</b>	<b>(56,775.47)</b>

M.D.'S GENERAL LEDGER	December	November
Balance Forward from Previous Month	(56,775.47)	595,280.79
<b>Revenue for the Month:</b>		
Receipts for the Month	321,014.71	248,017.03
Interest for the Month	179.93	458.70
Transferred from T-Bill Account - General	0.00	0.00
Prior Period Adjustments	0.00	0.00
<b>Disbursements for the Month:</b>		
Cheques Written	(593,974.10)	(650,896.38)
Payroll Direct Deposits and Withdrawals	(247,855.64)	(227,358.64)
Electronic Withdrawals - Utilities and VISA	(24,968.30)	(21,442.81)
Banking Transaction Fees	(444.69)	(384.16)
Bank Overdraft Fees	(1,553.17)	(150.00)
Requisition & Debenture Payments	(774,011.02)	0.00
NSF Cheque	(1,564.49)	(300.00)
Transferred to T-Bill Account - General	0.00	0.00
<b>M.D.'s General Ledger Balance at Month End</b>	<b>(1,379,952.24)</b>	<b>(56,775.47)</b>

SHORT TERM INVESTMENTS - C.I.B.C.	December	November
T-Bill Funds for General Account	7,438.12	7,434.32
T-Bill Funds Public Reserve Trust	215,919.30	215,919.30
T-Bill Funds Bridge Repair Advances	105,545.09	105,545.09
T-Bill Funds MSI Capital Grant Advances	2,796.08	2,796.08
T-Bill Funds Performance Bonds	35,670.09	35,670.09
T-Bill Funds Lottery Board Account	2,185.99	2,185.99
T-Bill Funds Regional Water Advance	2,090.10	2,090.10
T-Bill Funds Federal Gas Tax Grant Advance	711,127.24	711,127.24
T-Bill Funds Tax Forfeiture Land Sales	3,478.91	3,478.91
	<b>1,086,250.92</b>	<b>1,086,247.12</b>

LONG TERM INVESTMENTS	December	November	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			in 2013	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,032,618.35	7,898,747.00	1.49%	Nov-88	1,255,915.75
Bank of Montreal Nesbitt Burns - Bonds	4,002,688.59	3,943,993.96	(2.23)%	Jul-99	2,000,000.00
	<b>12,035,306.94</b>	<b>11,842,740.96</b>			<b>3,255,915.75</b>

### COMMENTS

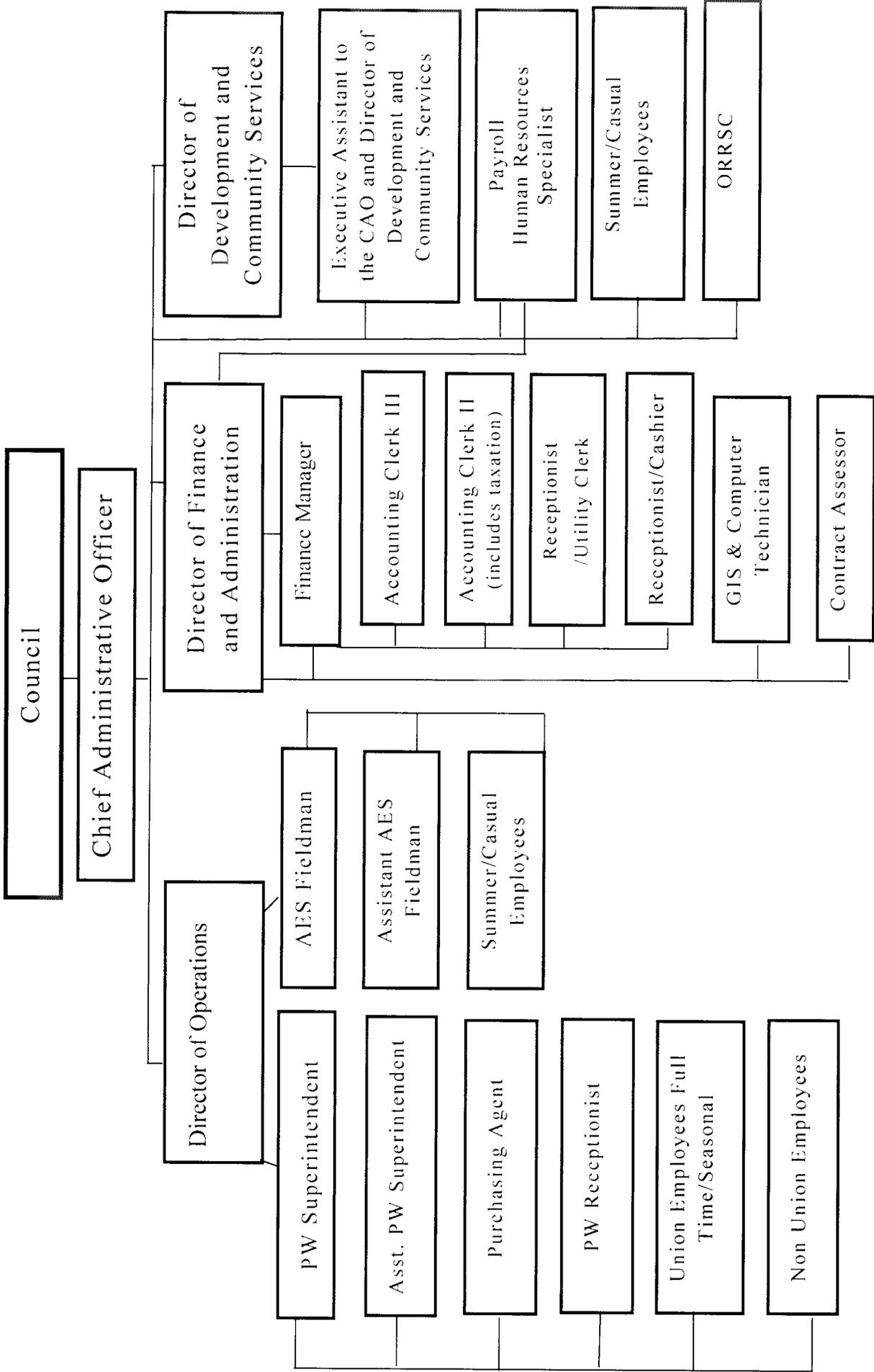
January Items of Note	Amount
Revenue In -	
Expense Out - Debentures	
Expense Out - School Requisitions	

This Statement Submitted to Council this 27th Day of January 2015.

  
 Director of Finance and Administration

Municipal District of Pincher Creek No. 9  
 Policy 101 - Organizational Chart

E4a



As amended by Council \_\_\_\_\_

# CHIEF ADMINISTRATIVE OFFICER'S REPORT

E4b

January 9, 2015 to January 16, 2015

## DISCUSSION

- January 13, 2015 Policies and Plans
- January 13, 2015 Regular Council

## UPCOMING:

- January 22, 2015 Emergency Services
- January 27, 2015 Policies and Plans
- January 27, 2015 Regular Council
- January 31, 2015 Castle Mountain Area Structure Plan
- February 2, 2015 Council Strategic Planning
- February 3, 2015 Strategic Planning
- February 3, 2015 Subdivision Authority
- February 3, 2015 Municipal Planning Commission
- February 10, 2015 Policies and Plans
- February 10, 2015 Regular Council
- February 18/19, 2015 Emerging Trends – Calgary
- February 24, 2015 Policies and Plans
- February 24, 2015 Regular Council

## OTHER

➤ January 19 – January 26, 2015 – Vacation

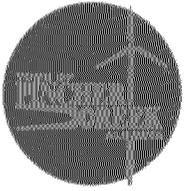
## RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of January 9, 2015 to January 16, 2015.

---

Prepared by: CAO, Wendy Kay Date: January 16, 2015

Presented to: Council Date: January 27, 2015



# TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pincherereek.ca

web page: www.pincherereek.ca



**RECEIVED**

**JAN 16 2015**

**M.D. OF PINCHER CREEK**

January 14, 2015

Wendy Kay, CAO

M.D. of Pincher Creek No. 9

Box 279

Pincher Creek, Alberta T0K 1W0

Dear Mrs. Kay,

We will once again be applying for the 2015 National Volunteer Week Enhancement Funding through Volunteer Alberta. With both the Town and M.D. participating in National Volunteer Week and the open house volunteer appreciation event, Volunteer Alberta requires that a Memorandum Agreement accompany the 2015 National Volunteer Week Enhancement Funding Application.

In the past, the Town of Pincher Creek received \$500 which was put towards advertisements in our local media outlets thanking the volunteer organizations in the Town and M.D. of Pincher Creek.

I've enclosed a copy of the Memorandum agreement. Please sign and send back to the Town of Pincher Creek Recreation and Community Services office before the application deadline of February 13, 2015.

Thank you,

Kristen George

Town of Pincher Creek – Recreation and Community Services Department



2015 National Volunteer  
Week  
Enhancement Funding  
Application



MEMORANDUM OF AGREEMENT

*This Memorandum of Agreement must accompany any 2015 National Volunteer Week Enhancement Funding Application where more than one organization or municipality is participating.  
This MOA must be signed by representatives of all participating entities.*

2015 National Volunteer Week Enhancement Funding is available to individual organizations and Alberta communities (municipality/village/county) whom are planning National Volunteer Week celebrations that benefit an entire region. We encourage all applicants to collaborate with other organizations and communities, each application must be submitted by a Lead Organization.

Lead Organization's must be active (paid) members of Volunteer Alberta and a Coordinator must be identified on the application. The Coordinator is responsible for management of the funds, measurement/assessment of outcomes and submission of the final report

*Please Note: In the instance where two or more municipalities apply there will be per capita funding based on the largest individual population, plus a flat rate of \$150.00 per additional municipality.*

The following organizations and/or communities agree to submit an Enhancement Funding Application for 2015 National Volunteer Week as a collaborative group.

By signing this *Memorandum of Agreement* and submitting it to Volunteer Alberta, with a completed 2015 *National Volunteer Week Enhancement Funding Application*, the undersigned agree that activities and promotions supported by 2015 Enhancement Funding will be made available to all residents of each of the municipalities listed below.

Municipality	Organization	Name	Signature
Town of Pincher Creek		Diane Burr Stuckey	<i>[Signature]</i>

*Please note: If unable to obtain a signature for this Memorandum of Agreement, signed letters of confirmation from municipal representatives (mayor, elected councilor, etc.) will also be accepted.*

Coordinator: *[Signature]*      Lead Organization: Town of Pincher Creek  
Signature      Date: January 14, 2015

Application Deadline: Friday, February 13, 2015 by 11:59p.m.  
 Submit to: <http://volunteeralberta.ab.ca/programs-and-services/programs/enhancement-funding>

**Tara Cryderman**

---

**From:** Wendy Kay  
**Sent:** Tuesday, January 20, 2015 8:55 PM  
**To:** Tara Cryderman  
**Subject:** Fwd: AAPG Conference  
**Attachments:** AAPG Conference Flyer 2015.pdf; ATT00001.htm; AAPG Membership Flyer 2015.pdf; ATT00002.htm

Action correspondence

Sent from my iPhone

Begin forwarded message:

**From:** Jennifer Freund <[admin@aapg.ca](mailto:admin@aapg.ca)>  
**Date:** January 20, 2015 at 7:42:37 PM PST  
**To:** Jennifer Freund <[admin@aapg.ca](mailto:admin@aapg.ca)>  
**Subject:** **AAPG Conference**

The annual Alberta Association of Police Governance Conference will be held this year from April 10-11, 2015 in Calgary, at the Delta Calgary South Hotel.

Attached is information on the conference and membership in AAPG, an association of police commissions and policing committees, as well as associate members that include towns and other municipalities and protective services departments, that represent the interests of the community on issues related to policing while providing governance and oversight to police services across the province.

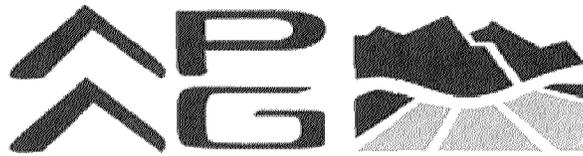
Thank you.

Sincerely,

Jennifer Freund

Jennifer Freund  
Executive Director  
Alberta Association of Police Governance  
[www.aapg.ca](http://www.aapg.ca)

You are receiving this email as an individual or community within Alberta, listed on the publicly available Alberta Government's Municipal Official's Directory, 2015 Update.



Alberta Association of Police Governance

## **ANNUAL CONFERENCE**

**April 10-11, 2015**

Delta South Calgary Hotel  
Calgary, Alberta

### **POLICING BASICS: What Every Governance Body Should Know About What Their Police Service Does**

**Bonus Session:** Friday Morning Tour of the Sheldon Kennedy  
Child Advocacy Centre – *An innovative centre offering hope, help  
and healing to children, youth and families impacted by child  
abuse – all in one amazing place –*  
Sign Up Early! Limited spots available

We look forward to bringing together key stakeholders in Police  
Governance and Oversight in Alberta for interactive sessions, training,  
networking and idea sharing to strengthen Alberta's Policing Committees  
and Police Commissions and the ties between our communities and Police  
Services. See you there!

**Early Bird Registration** registration fee **only \$150** for every third delegate  
registration from a member organization, **deadline February 28<sup>th</sup>!**

Regular Price:

AAPG Members \$250, Non-Members \$300, Dinner Guests \$60

For Information and To Register: [www.aapg.ca](http://www.aapg.ca)

Dedicated Hotel Room Registration Website for AAPG  
Conference Attendees Seeking the Conference Room Rate:

<https://www.deltahotels.com/Groups/Delta-Calgary-South-Groups/Alberta-Association-of-Police-Governance>

Delta Calgary South Hotel  
135 Southland Drive Southeast, Calgary, AB T2J 5X5  
(403) 278-5050



## ACCEPTING NEW MEMBERS!!!

**The Alberta Association of Police Governance (AAPG) is a non-profit organization incorporated under the provisions of the *Societies Act* whose members include Alberta's Police Commissions, Policing Committees, Police Advisory Committees and Municipalities.**

AAPG exists to support excellence in civilian governance and oversight of police services in Alberta. It also acts as a resource for government, providing input into the development of policing-related law and policy.

The main objectives of the Association are:

- (a) to support excellence in civilian governance of police services;*
- (b) to facilitate educational opportunities for members to acquire information and knowledge about their roles and responsibilities;*
- (c) to provide forums for members to exchange information and communicate ideas concerning civilian governance of police services;*
- (d) to serve as a catalyst for the formulation of common views of importance to the association membership;*
- (e) to facilitate partnership between governmental and civilian bodies through communication, co-operation, co-ordination and collaboration;*
- (f) to serve as an advocate by expressing and promoting*

**Good governance gives a voice to the community and a place at the table when discussing community safety.**

Membership rates are **Very Affordable!**  
To become a member contact [admin@aapg.ca](mailto:admin@aapg.ca).

**MDInfo**

---

**From:** Dr. Glenn H. Coulter <2coulter@telus.net>  
**Sent:** Tuesday, January 20, 2015 10:14 AM  
**To:** MDInfo  
**Subject:** The Renaming of Chief Mountain Highway  
**Attachments:** 150119.scan.ltr.Municipal District of Pincher Creek No 9.pdf

Please find attached a letter from the Waterton-Glacier International Peace Park Association (WGIPPA) requesting your support in renaming the "Chief Mountain Highway" to the "Chief Mountain International Peace Parkway".

Your response by February 28<sup>th</sup>, 2015 would be appreciated.

Thank you!

Glenn H. Coulter

Secretary/Treasurer  
Waterton-Glacier International Peace Park Association  
E-mail: [2coulter@telus.net](mailto:2coulter@telus.net)  
Telephone: 403-304-0888  
Cell: 403-795-4285

Waterton-Glacier International Peace Park Association

4010 – 20<sup>th</sup> Avenue South  
Lethbridge, AB T1K 4X9

BR/15/01/00009

1

January 19<sup>th</sup>, 2015

Municipal District of Pincher Creek No. 9  
Administration Office  
P.O. Box 279  
Pincher Creek, AB T0K 1W0

Dear Sir/Madame,

**RE: Renaming of Alberta Highway #5**

The Waterton-Glacier International Peace Park Association (WGIPPA) was formed in 1932 by Rotarians from both Alberta and Montana. The Association was instrumental in having Glacier National Park and Waterton Lakes National Park designated as the world's first International Peace Park. The current mission of the WGIPPA is as follows:

*"The Waterton-Glacier International Peace Park Association membership is open to Rotarians from Rotary Districts 5360, 5370, 5390 and 5080 who have an interest in supporting and maintaining the development and promotion of Waterton Lakes National Park and Glacier National Park as a symbol of friendship, cooperation and our commitment to building peace initiatives when and wherever possible."*

In 2012, the 14.2 mile portion of the then Chief Mountain Highway (Montana # 17) from its intersection with Montana Highway # 89 at Babb, Montana to the Chief Mountain Border Crossing was renamed the "Chief Mountain International Peace Parkway".

The WGIPPA would like solicit your input on renaming the Alberta portion of this same road, also as the "Chief Mountain International Peace Parkway". Specifically, this would be the 22.1 km portion of Alberta Highway # 6 from its junction with Alberta Highway # 5 to the Canada-USA border. This Highway is all within, or bordering, Waterton Lakes National Park.

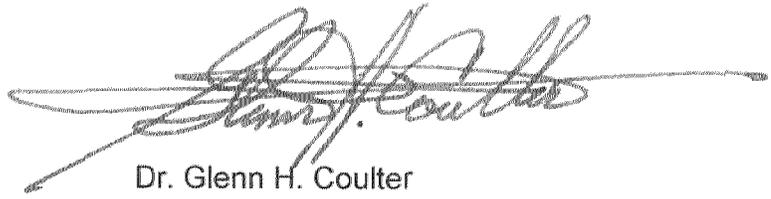
The WGIPPA believes the renaming of the Alberta portion of the "Chief Mountain Highway" to the "Chief Mountain International Peace Parkway" would provide continuity with the Montana portion of the Highway, as well as, provide an appropriate designation to the main road associated with the Waterton-Glacier International Peace Park.

The Association is asking for your approval of the designation of the above noted portion of Alberta Highway # 6 as the "Chief Mountain International Peace Parkway". We request that you provide the Association with your input by February 28<sup>th</sup>, 2015. If

we have not received a response by that date, we will assume that you are in support of the renaming.

We look forward to receiving your support for this initiative. Thank you.

Sincerely,

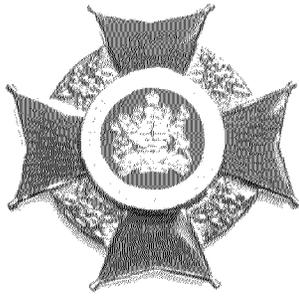
A handwritten signature in black ink, appearing to read "Glenn H. Coulter", is written over a horizontal line. The signature is fluid and cursive.

Dr. Glenn H. Coulter

Secretary/Treasurer  
Waterton-Glacier International Peace Park Association  
E-mail: [2coulter@telus.net](mailto:2coulter@telus.net)  
Telephone: 403-394-0888  
Cell: 403-795-4285

Council  
Corresp-Petition

F1d



THE  
ALBERTA  
ORDER OF EXCELLENCE

**RECEIVED**

**JAN 16 2015**

**M.D. OF PINCHER CREEK**

*January 6, 2015*

*Reeve Brian Hammond  
Municipal District of Pincher Creek  
PO Box 279  
Pincher Creek, Alberta T0K 1W0*

*Dear Brian Hammond,*

*On behalf of the Alberta Order of Excellence Council, I would like to invite you to nominate a deserving Albertan to become a member of the Alberta Order of Excellence.*

*The Alberta Order of Excellence is the highest honour that can be bestowed on a citizen of this province. I trust that you might know a special citizen who has made significant contributions to the lives of other Albertans and that deserves to be considered for this honour.*

*This remarkable Albertan must be a Canadian citizen, live in Alberta and have made a significant contribution provincially, nationally and/or internationally. For more information on the Alberta Order of Excellence and a nomination form, please visit our website at [www.lieutenantgovernor.ab.ca/aoe](http://www.lieutenantgovernor.ab.ca/aoe). You may now submit your nomination package online.*

*It is my hope that you know someone that can be considered for the 2015 Alberta Order of Excellence. The nomination deadline is February 15, 2015.*

*Yours sincerely,*

A handwritten signature in dark ink, appearing to read 'J. Angus Watt'.

*J. Angus Watt  
Chair, Alberta Order of Excellence Council  
(780) 412-6645*

**Tara Cryderman**

---

**From:** MDInfo  
**Sent:** Saturday, January 10, 2015 11:13 AM  
**To:** Tara Cryderman  
**Subject:** FW: West Castle/Castle Mt. History book

Council – Correspondence Action

**From:** Steven Kenworthy [mailto:stkskibum@hotmail.com]  
**Sent:** Friday, January 9, 2015 12:37 PM  
**To:** MDInfo  
**Subject:** West Castle/Castle Mt. History book

Hi:

My name is Steven Kenworthy and I've recently published a book on the history of Castle Mountain Ski Resort. I am hoping the MD of Pincher Creek would like to purchase some copies of the book.

As you know, the Town and MD of Pincher Creek were instrumental in keeping West Castle afloat for many years and those efforts have been duely noted in the book.

If you would like to peruse a copy of the book I could arrange for one to be dropped off at the town office. Unfortunately, I am not currently living in the area and will not be able to do it myself but Farley Wuth from the Kootenai Brown Pioneer Village has been working with me on this project from the beginning and would be able to one drop off.

The Castle Mountain Community Association is serving as publisher of the book and any profit from the book will go to the community association.

The cost of the book is \$75/each.

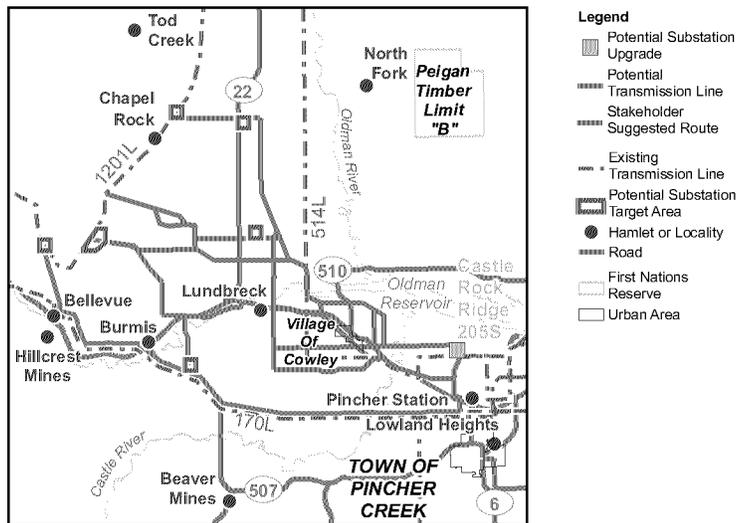
Hope to hear back from you soon,

Steven Kenworthy  
[stkskibum@hotmail.com](mailto:stkskibum@hotmail.com)  
780-999-5713

## Electric system improvements near you

### Castle Rock Ridge to Chapel Rock Transmission Project

JANUARY 2015 NEW STAKEHOLDER UPDATE



### INCLUDED IN THIS INFORMATION PACKAGE:

- October 2014 newsletter
- Project maps
- AUC brochure: Public Involvement in Needs or Facilities Applications
- Interactive feedback session invitation

You are receiving this newsletter because you are near the proposed Castle Rock Ridge to Chapel Rock Transmission Project and we want your input.

We began public consultation for this project in October 2014 by mailing an information package and later that month hosted interactive feedback sessions to hear stakeholder thoughts and concerns. Feedback gathered at the sessions, as well as through one-on-one meetings, has helped us to add stakeholder suggested route options as we move forward in our route identification process.

Your property is near one of our new route options and we would like to provide you with project information and collect your input. We have included the October 2014 newsletter in this package. It has information about the project, how to provide your input and the regulatory process. You can also visit [www.AltaLink.ca/projects/CRRCR](http://www AltaLink.ca/projects/CRRCR) to view all project materials and maps.

The stakeholder suggested route options parallel an existing AltaLink transmission line – located south of Highway 3 – to a new substation target area near Lee Lake, north of Highway 507.

From the new substation target area there are two options to reach the 1201L transmission line, which will be the termination point. One option travels north across Highway 3 to a connection point west of the North Burmis Road. Another option continues west from the substation target area and parallels the existing transmission line past Bellevue.

### DEFINITIONS

#### Transmission

Transmission lines make up Alberta's electric highway, linking the places where power is generated to your community where power is used. Transmission lines transport large amounts of power over long distances from power plants across the province. The transmission system connects diverse sources of power generation including wind, high-efficiency coal, natural gas and more.

### CONTACT US

1-877-269-5903  
[stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)

Visit us online at  
[www.altalink.ca/projects/CRRCR](http://www.altalink.ca/projects/CRRCR)

DEFINITIONS

**Alberta Utilities Commission**

The Alberta Utilities Commission (AUC) ensures the fair and responsible delivery of Alberta’s utility services. AltaLink submits applications for new transmission projects to the AUC and the AUC reviews them in a public process.

**Alberta Electric System Operator**

The Alberta Electric System Operator (AESO) is an independent, not-for-profit organization responsible for the safe, reliable and economic planning and operation of the provincial transmission grid. If you have any questions or concerns about the need for this project you may contact the AESO directly.

February 10, 2015

**3 TO 7 P.M.**

Cowley District Hall  
122 Cameron Street  
Cowley, AB

February 11, 2015

**3 TO 7 P.M.**

Lundbreck Community Hall  
304 1 Street  
Lundbreck, AB

These options align with the requirements of the South Saskatchewan Regional Plan and avoid the Oldman Dam Provincial Recreation Area.

The stakeholder suggested route options and substation target area can be seen on the the front page of this update, as well as in the maps included in this package. The designation points on the detail maps, D30 for example, are placed to help you locate the closest route segment to your property.

We look forward to meeting with you to gather more information that will help us find a low impact location for this line and substation.

Although there are many potential route locations, if the project is approved by the Alberta Utilities Commission (AUC), only one route from the existing Castle Rock Ridge Substation to the proposed Chapel Rock Substation will be built.

**Attend an interactive feedback session**

Stakeholder input is crucial to our process as we move towards identifying a route with low overall impact.

We will be hosting two interactive feedback sessions in early February where you will be able to provide your input and learn about the proposed project. Members of our consultation and siting teams will be available to discuss the project during the sessions.

We want to hear your thoughts and concerns to help us understand what is important to you as we move forward with the project. We look forward to seeing you.

The Alberta Electric System Operator (AESO) will be in attendance to respond to questions regarding the need for the project.

Our interactive feedback session schedule is shown on the left.

**Anticipated project schedule**

Notify and consult with stakeholders – round 1.5	Early 2015
Notify and consult with stakeholders – round 2	Winter / Spring 2015
File application with Alberta Utilities Commission (AUC)	Fall 2015
Start construction if project is approved	Early 2017
Complete construction	Fall 2018

*Although we attempt to follow the anticipated project schedule it is subject to change. We will continue to provide you with updated schedule information as the project progresses.*

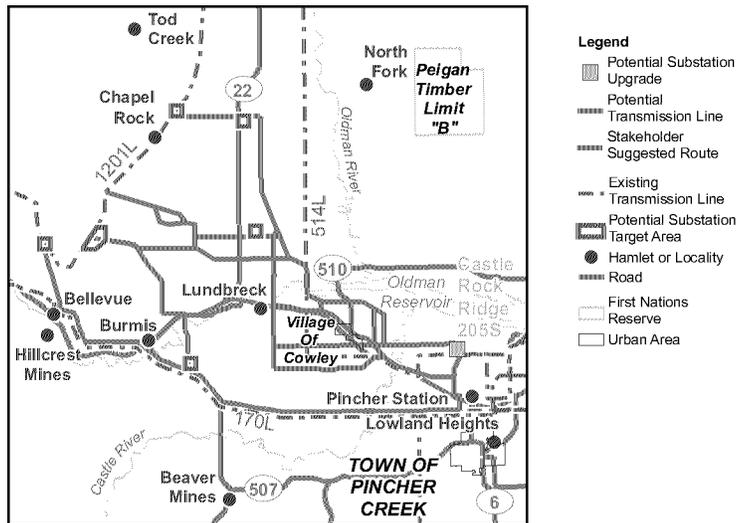


2611 - 3rd Avenue SE  
Calgary, Alberta T2A 7W7

## Electric system improvements near you

### Castle Rock Ridge to Chapel Rock Transmission Project

JANUARY 2015 UPDATE



#### INCLUDED IN THIS INFORMATION PACKAGE:

- Project maps
- Interactive feedback session invitation

We would like to provide you with an update about our progress with the proposed Castle Rock Ridge to Chapel Rock Transmission Project.

We began public consultation for this project in October 2014 by mailing an information package and later that month hosted interactive feedback sessions to hear stakeholder thoughts and concerns. Feedback gathered at the sessions, as well as through one-on-one meetings, has helped us to add stakeholder suggested route options as we move forward in our route identification process.

The stakeholder suggested route options parallel an existing AltaLink transmission line – located south of Highway 3 – to a new substation target area near Lee Lake, north of Highway 507.

From the new substation target area there are two options to reach the 1201L transmission line, which will be the termination point. One option travels north across Highway 3 to a connection point west of the North Burmis Road. Another option continues west from the substation target area and parallels the existing transmission line past Bellevue.

These options align with the requirements of the South Saskatchewan Regional Plan and also avoid the Oldman Dam Provincial Recreation Area.

The stakeholder suggested route options and substation target area can be seen on the location map above, as well as in the maps included in this package. The designation points on the detail maps, D30 for example, are placed to help you locate the closest route segment to your property.

#### DEFINITIONS

##### Transmission

Transmission lines make up Alberta's electric highway, linking the places where power is generated to your community where power is used. Transmission lines transport large amounts of power over long distances from power plants across the province. The transmission system connects diverse sources of power generation including wind, high-efficiency coal, natural gas and more.

#### CONTACT US

1-877-269-5903  
[stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)

Visit us online at  
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**Alberta Electric System Operator**

The Alberta Electric System Operator (AESO) is an independent, not-for-profit organization responsible for the safe, reliable and economic planning and operation of the provincial transmission grid. If you have any questions or concerns about the need for this project you may contact the AESO directly.

We look forward to continuing to meet with stakeholders to gather more information that will help us find a low impact location for this line and substation. Please visit [www.AltaLink.ca/projects/CRRRCR](http://www.AltaLink.ca/projects/CRRRCR) to view all project materials and maps.

Although there are many potential route locations, if the project is approved by the **Alberta Utilities Commission (AUC)**, only one route from the existing Castle Rock Ridge Substation to the proposed Chapel Rock Substation will be built.

**Attend an interactive feedback session**

Stakeholder input is crucial to our process as we move towards identifying a route with low overall impact.

We will be hosting two interactive feedback sessions in February where you will be able to provide your input and learn about the proposed project. If you were unable to attend a session in October this is a great opportunity to have your voice heard. Members of our consultation and siting teams will be available to discuss the project during the sessions.

The **Alberta Electric System Operator (AESO)** will be in attendance to respond to questions regarding the need for the project.

We want to hear your thoughts and concerns to help us understand what is important to you as we move forward with the project. We look forward to seeing you.

Our interactive feedback session schedule is below.

February 10, 2015

**3 TO 7 P.M.**

Cowley District Hall  
122 Cameron Street  
Cowley, AB

February 11, 2015

**3 TO 7 P.M.**

Lundbreck Community Hall  
304 1 Street  
Lundbreck, AB

**Anticipated project schedule**

Notify and consult with stakeholders – round 1.5	Early 2015
Notify and consult with stakeholders – round 2	Winter / Spring 2015
File application with Alberta Utilities Commission (AUC)	Fall 2015
Start construction if project is approved	Early 2017
Complete construction	Fall 2018

*Although we attempt to follow the anticipated project schedule it is subject to change. We will continue to provide you with updated schedule information as the project progresses.*



2611 - 3rd Avenue SE  
Calgary, Alberta T2A 7W7

# Electric system improvements near you

## Castle Rock Ridge to Chapel Rock Transmission Project

### DID YOU KNOW?

In 2013, Alberta imported nearly ten times the amount of power it exported. Alberta depends on its transmission connections with British Columbia and Saskatchewan to meet its demand for electricity.

You are receiving this newsletter because you are near the proposed Castle Rock Ridge to Chapel Rock **Transmission** Project in the Pincher Creek area and we want your input.

This project will help to connect power generated from existing and new wind farm projects to Alberta's electricity system.

We want to provide you with:

- project details
- information about how you can provide your input
- project schedule
- maps of the proposed development

### DEFINITIONS

#### **Transmission**

Transmission lines make up Alberta's electric highway, linking the places where power is generated to your community where power is used. Transmission lines transport large amounts of power over long distances from power plants across the province. The transmission system connects diverse sources of power generation including wind, high-efficiency coal, natural gas and more.

### CONTACT US

1-877-269-5903  
[stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)

Visit us online at  
[www.altalink.ca/satr](http://www.altalink.ca/satr)

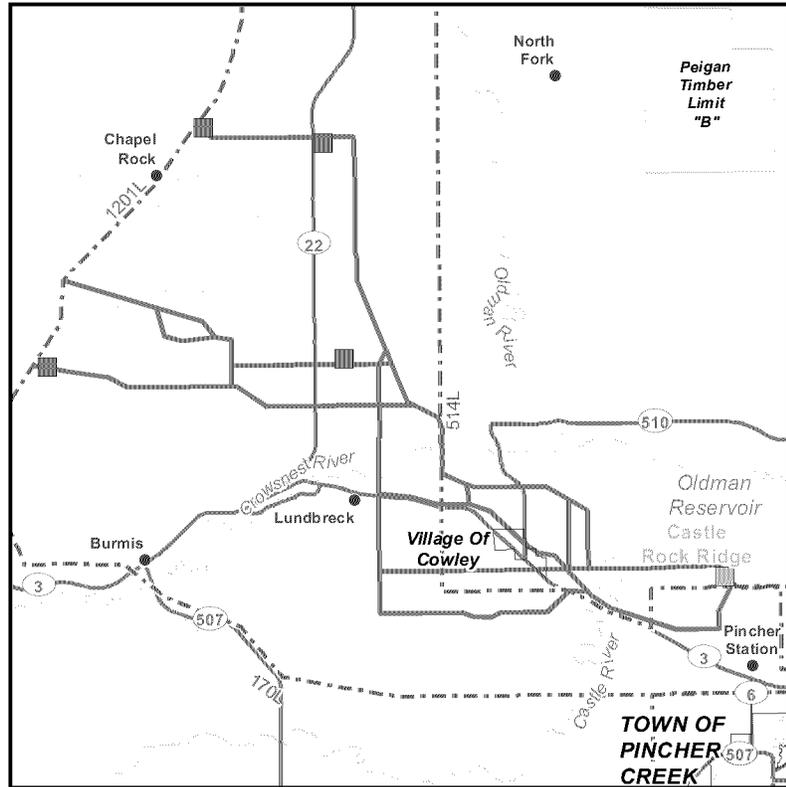
DEFINITIONS

**Substation**

Substations are the connection points between power lines of varying voltages and contain equipment that controls and protects the flow of power. Substations include transformers that step down and step up the voltage so power can be transmitted through transmission lines or distributed to your community through distribution lines.

**Kilovolt (kV)**

A kilovolt is equal to one thousand volts and is commonly used when describing transmission and distribution lines. AltaLink’s transmission lines range from 69 kV (69,000 volts) to 500 kV (500,000 volts). Light bulbs typically range from 120 to 300 volts.



**Legend**

	Potential Substation Upgrade		Existing Transmission Line		First Nations Reserve
	Potential Substation		Hamlet or Locality		Urban Area
	Potential Transmission Line		Road		Water Body

**Project details**

This proposed project includes:

- A new **substation**, to be called Chapel Rock Substation, located near the existing 500 kV (500,000 volts) 1201L transmission line. The proposed substation will be approximately 250 by 350 metres (820 by 1,148 feet).
- Approximately one to 13 kilometres (0.6 to eight miles) of new 500 kV transmission line will also be required depending on the location of the Chapel Rock Substation.



## DEFINITIONS

### **Circuit**

A circuit is a group of wires that electricity flows through. The wires are strung along power line structures. Transmission line structures can be described as single or double circuit. In a single circuit transmission line, three single or bundled wires are strung along the transmission structures. A double circuit transmission line has six single or bundled wires strung along the structures.

### **Right-of-way**

The right-of-way is a strip of land required for the construction and safe operation of a transmission line. A right-of-way refers to the physical space a transmission line encompasses including areas on either side of the line. The majority of the right-of-way can still be used by the landowner. Buildings cannot be placed on the right-of-way, but can be built up to the edge of the right-of-way.

Approximately 20 to 41 kilometers (12 to 25 miles) of new double circuit 240 kV transmission line from the existing Castle Rock Ridge Substation to the proposed Chapel Rock Substation. Final line length is dependent on the location of the proposed Chapel Rock Substation.

#### **A TYPICAL DOUBLE CIRCUIT 240 KV STEEL LATTICE TRANSMISSION STRUCTURE WILL HAVE A:**

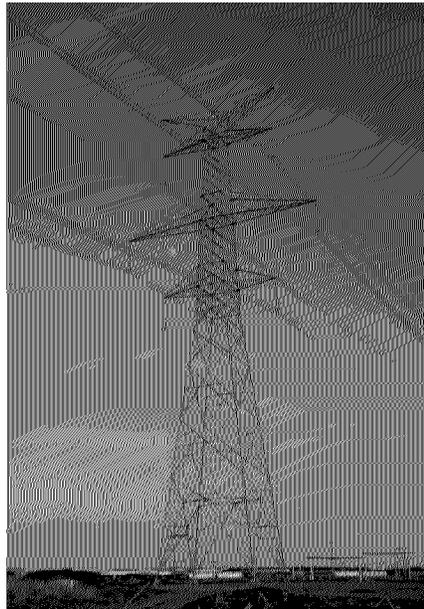
- height of 44 to 60 metres (147 to 197 feet)
- width of 22 to 24 metres (72 to 79 feet) at the widest arm
- base of 10 by 10 metres (32 by 32 feet), up to 14 by 14 metres (46 by 46 feet)
- distance between structures averaging 365 metres (1,198 feet)
- a right-of-way width of 60 metres (197 feet)

OUR TRANSMISSION LINES TRANSPORT THE POWER YOU USE EVERY DAY

AltaLink’s transmission system efficiently delivers electricity to 85% of Albertans. Dedicated to meeting the growing need for electricity, AltaLink connects Albertans to renewable, reliable and low-cost power. With a commitment to community and environment, AltaLink is ensuring the transmission system will support Albertans’ quality of life for years to come. Learn more at [www.altalink.ca](http://www.altalink.ca).



We are investigating the use of either double-circuit or two single-circuit structure options for the portion of the line within the hills west of Highway 22. Examples of each option are shown below. The final design will be determined prior to our second round of consultation.

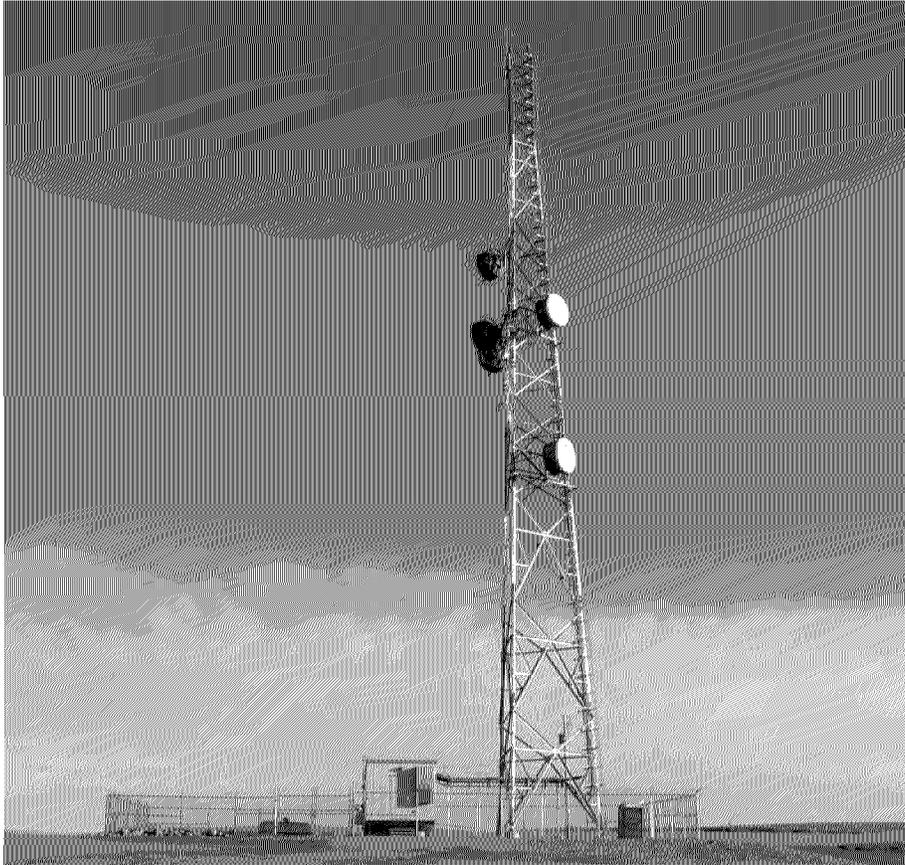


**A TYPICAL DOUBLE - CIRCUIT STRUCTURE COULD HAVE A:**

- height of 44 to 75 metres (144 to 246 feet)
- width of 22 to 30 metres (72 to 98 feet) at the widest arm
- base of 10 by 10 metres (32 by 32 feet), up to 14 by 14 metres (46 by 46 feet)
- distance between structures averaging 365 metres (1,198 feet)
- right-of-way width of 60 to 70 metres (197 to 230 feet)

**A TYPICAL SINGLE - CIRCUIT STRUCTURE COULD HAVE A:**

- height of approximately 30 to 40 metres (98 to 131 feet)
- width of 25 metres (79 feet) at the widest arm
- base of one by one metres (three by three feet)
- distance between structures averaging 300 metres (984 feet)
- right-of-way width of approximately 120 metres (394 feet) to include both single circuit structures



A new telecommunications tower inside or near the proposed Chapel Rock Substation. This tower will provide additional capacity and signal range within our transmission system, maintaining the safety and reliability of the electric system in the area.

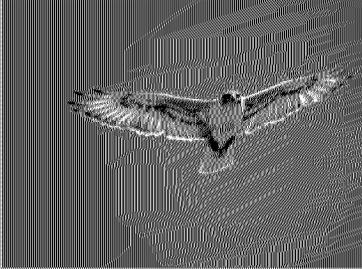
**THE NEW TELECOMMUNICATIONS TOWER:**

- will be approximately 30 to 35 metres (98 to 114 feet) tall
- will be a self-supporting steel lattice structure
- may be painted and have aircraft lighting to comply with Transport Canada's requirements

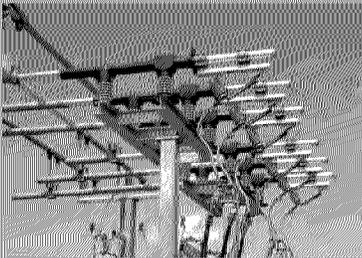
**RADIO FREQUENCY (RF)**

Telecommunication towers use Radio Frequency (RF) signals to transmit and receive information. The point-to-point signals travel along a focused path at low power levels and are well below recommended safety limits. A licensed telecommunication tower will not impact any other licensed telecommunication frequencies such as cellular, over-the-air television, satellite, radio, or GPS.

The radio installation described in this notification will be installed and operated on an ongoing basis so as to comply with Health Canada's Safety Code 6, which defines safe levels of radio frequency (RF) exposure. To ensure the structural adequacy of the tower, the design and installation will follow industry standards and sound engineering practices.



Alberta's natural landscapes are home to many diverse animals, including more than 400 different species of birds. Through AltaLink's Avian Protection Program we offer unique solutions for birds including constructing nesting platforms for the endangered ferruginous hawk, relocating osprey nests from power poles to safe nesting places and much more.



We're active in protecting wildlife and have several programs in place including the first-of-its-kind GREENJACKET – a product that protects wildlife from coming into contact with equipment in substations. And that's just the beginning. For more information, including our innovative environmental programs, please visit [www.altalink.ca/environment](http://www.altalink.ca/environment).



*Existing Castle Rock Ridge Substation*

## **CASTLE ROCK RIDGE SUBSTATION EXPANSION**

The existing Castle Rock Ridge Substation will be expanded as part of this project to accommodate the termination of the proposed new 240 kV transmission line. Exact expansion dimensions will be determined prior to our second round of consultation.

### **Environment**

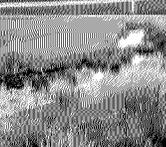
We are committed to the protection of our project areas. The environment is an important consideration in the route and site identification process for new transmission facilities and remains a priority during construction and operation of the facilities.

### **Wildlife**

AltaLink ensures environmental monitors are on-hand to observe species at risk and wildlife during project construction. We implement specific protection measures if required and these measures can include restricted activity periods for construction, ensuring crews keep safe distances from critical wildlife habitats and enhancing species-at-risk habitats elsewhere.

## Routes and substation sites selection

When identifying routes and substation site options, AltaLink takes several factors into consideration in an effort to find solutions with low overall impacts. Some of the factors we take into consideration include:

Important Criteria		
	Agricultural	<ul style="list-style-type: none"> <li>• Impact on crop production</li> <li>• Reduced efficiency of field operations</li> </ul>
	Residential	<ul style="list-style-type: none"> <li>• Proximity to residences</li> <li>• Impact on developable lands and constraints on future development</li> </ul>
	Environmental	<ul style="list-style-type: none"> <li>• Alteration of natural areas and impacts to environmental features</li> </ul>
	Cost	<ul style="list-style-type: none"> <li>• Construction cost and land acquisition costs</li> </ul>
	Electrical	<ul style="list-style-type: none"> <li>• Reliability and reparability of the line</li> </ul>
	Visual	<ul style="list-style-type: none"> <li>• Visual impact of structures and lines as seen from residences and recreational areas</li> </ul>
	Special considerations	<ul style="list-style-type: none"> <li>• Electrical interference with radio transmitting stations and other telecommunication equipment etc.</li> </ul>

## DID YOU KNOW:

Demand for power in Alberta has increased 80 per cent over the past 20 years (5,894MW – 10,609 MW) with the peak demand growth forecasted to average 3.3 per cent per year for the next 10 years and 2.5 per cent per year for the next 20 years.

Please let us know what other factors are important to you so we can consider them when refining route options.

DEFINITIONS

## Alberta Utilities Commission

The Alberta Utilities Commission (AUC) ensures the fair and responsible delivery of Alberta's utility services. AltaLink submits applications for new transmission projects to the AUC and the AUC reviews them in a public process.

## How to provide your input

Your input is important to help us determine a route with a low overall impact. You can provide your input in any of the following ways.

### PARTICIPATE IN A ONE-ON-ONE CONSULTATION

You are welcome to participate in consultation for this round and can do so by calling 1-877-269-5903 (toll-free) to book a one-on-one consultation.

Our second round of consultation is expected to begin in early 2015. We will contact all occupants, residents, and landowners who are on or directly adjacent to the proposed substation locations and the proposed transmission line route options to gather input through one-on-one consultations.

During the one-on-one process we will document the information you provide and respond to any questions or concerns you may have about the project.

AltaLink is committed to sharing information about its projects and working with the public to gather and respond to stakeholder input and concerns. A summary of stakeholder comments will be incorporated into the application we submit to the **Alberta Utilities Commission (AUC)**.

### INTERACTIVE FEEDBACK SESSIONS

We know that you will have many questions about the project and we want to get you the information you need. Please join us at one of our interactive feedback sessions in the project area.

Members of our consultation and siting teams will be available to discuss the project during the sessions. We want to hear your thoughts and concerns to help us understand what is important to you as we move forward with the project. We look forward to seeing you.

October 22, 2014

**4 TO 8 P.M.**

Lundbreck Community Hall

304 1 Street

Lundbreck, AB

October 25, 2014

**1 TO 4 P.M.**

Heritage Inn & Convention Centre

919 Waterton Ave

Pincher Creek, AB

### CONTACT US DIRECTLY

Please contact us if there is any information you would like to share regarding the project. Our contact information can be found on the front and back pages of this newsletter.

## PRIVACY COMMITMENT

AltaLink is committed to protecting your privacy. Your personal information is collected and will be protected under AltaLink's Privacy Policy and the Freedom of Information and Protection of Privacy Act. As part of the regulatory process for new transmission projects, AltaLink may provide your personal information to the Alberta Utilities Commission (AUC).

For more information about how AltaLink protects your personal information, visit our website at [www.altalink.ca/privacy](http://www.altalink.ca/privacy) or contact us directly via e-mail [privacy@altalink.ca](mailto:privacy@altalink.ca) or phone at 1-877-267-6760.



## Southern Alberta Transmission Reinforcement

The Southern Alberta Transmission Reinforcement (SATR) includes several proposed projects in southern Alberta that will provide access to new wind-generated power.

The **Alberta Electric System Operator (AESO)** filed the need for SATR in a formal application with the AUC in December 2008. The AUC held a public hearing to review the need for these projects in 2009 and approved the need later that year.

An amendment to the original SATR approval was applied for by the AESO in August 2013, and approved by the AUC in January 2014. The amendment identified the existing Castle Rock Ridge Substation as the connection point between the proposed Chapel Rock and existing Goose Lake substations.

### **NEXT STEPS**

After our consultation process is complete, we will file a facilities application with the AUC. The AUC will review our application through a process in which stakeholders can participate.

To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled *Public Involvement in Needs or Facilities Applications*.

### DEFINITIONS

#### **Alberta Electric System Operator**

The Alberta Electric System Operator (AESO) is an independent, not-for-profit organization responsible for the safe, reliable and economic planning and operation of the provincial transmission grid. For more information about why this project is needed, please refer to the AESO's Need Overview included with this package, or visit [www.aeso.ca](http://www.aeso.ca). If you have any questions or concerns about the need for this project you may contact the AESO directly.

### DID YOU KNOW:

The average four-person family in Alberta today has 20 'instant-on' electronics such as laptops, DVD players, music device players and cell phone chargers. This is in addition to the other appliances necessary to run a home - fridges, stoves, microwaves, washers and dryers - all of which require a reliable supply of electricity.

## Projects in the area

AltaLink is working on several projects in the area to make sure your lights come on at the flick of the switch.

Project name	Description	Status
Goose Lake to Etzikom Coulee Transmission Project	A new 240 kV transmission line from the Goose Lake Substation to the proposed Journault Substation.	AltaLink and the AESO are currently conducting studies on the design of project facilities. Once these studies are complete and the results assessed, we will resume work on the project.
Goose Lake Telecommunications Upgrade	A new 40 metre (131 feet) tall telecommunications tower at the Goose Lake Substation.	Construction anticipated to be complete in fall 2014.

## Anticipated project schedule

Notify and consult with stakeholders – Round 1	Fall 2014
Notify and consult with stakeholders – Round 2	Winter / Spring 2015
File application with Alberta Utilities Commission (AUC)	Fall 2015
Start construction if project is approved	Early 2017
Complete construction	Fall 2018

*Although we attempt to follow the anticipated project schedule it is subject to change. We will continue to provide you with updated schedule information as the project progresses.*



## Electric and Magnetic Fields (EMF)

AltaLink recognizes that people have concerns about exposure to Electric and Magnetic Fields (EMF) and we take those concerns very seriously.

Everyone in our society is exposed to EMF from many sources, including:

- power lines and other electrical facilities
- electrical appliances in your home
- building wiring

National and international organizations such as the World Health Organization and Health Canada have been conducting and reviewing research about EMF for more than 40 years. Based on this research, these organizations have not recommended the general public take steps to limit their everyday exposure to EMF from high voltage transmission lines.

If you have any questions about EMF please contact us.

Website: [www.altalink.ca/emf](http://www.altalink.ca/emf)

Email: [emfdialogue@altalink.ca](mailto:emfdialogue@altalink.ca)

Toll-free number: 1-866-451-7817

INCLUDED IN THIS  
INFORMATION  
PACKAGE:

- Project maps
- AUC brochure: *Public Involvement in Needs or Facilities Applications*



## More information

*To learn more about the proposed project, please contact:*

### **ALTALINK**

1-877-269-5903 (toll-free)

Email: [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)

**ALTALINK**

2611 - 3rd Avenue SE  
Calgary, Alberta T2A 7W7

*To learn more about Alberta's electric system and the need for the project, please contact:*

### **ALBERTA ELECTRIC SYSTEM OPERATOR (AESO)**

1-888-866-2959 (toll-free)

Email: [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)

*To learn more about the application and review process, please contact:*

### **ALBERTA UTILITIES COMMISSION (AUC)**

780-427-4903 (You can call toll-free by dialing 310-0000 before the number.)

Email: [consumer-relations@auc.ab.ca](mailto:consumer-relations@auc.ab.ca)

*Let's talk transmission*

[www.facebook.com/  
altalinktransmission](http://www.facebook.com/altalinktransmission)

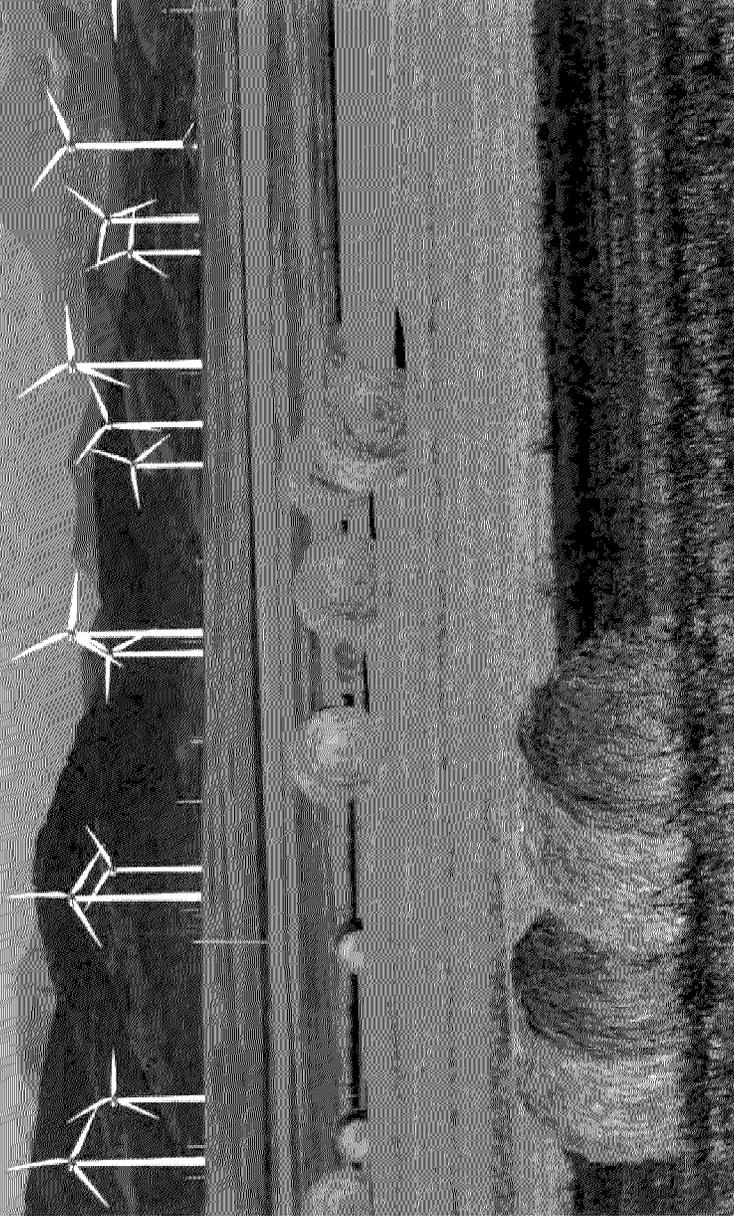


[www.twitter.com/altalink](http://www.twitter.com/altalink)





## Castle Rock Ridge to Chapel Rock Transmission Project



## Interactive feedback sessions

We know that you will have many questions about the project and we want to get you the information you need. Please join us at one of our interactive feedback sessions in the project area.

Members of our consultation and siting teams will be available to discuss the project during the sessions. We want to hear your thoughts and concerns to help us understand what is important to you as we move forward with the project.

We look forward to seeing you.

Tuesday, February 10  
3 to 7 p.m.  
Cowley District Hall  
122 Cameron Street  
Cowley, AB

Wednesday, February 11  
3 to 7 p.m.  
Lundbreck Community Hall  
304 1 Street  
Lundbreck, AB

### CONTACT US

1-877-269-5903

[stakeholderrelations@altaink.ca](mailto:stakeholderrelations@altaink.ca)

Visit us online at

[www.Altalink.ca/projects/CRRCR](http://www.Altalink.ca/projects/CRRCR)

Facilities applications are reviewed and the Commission can approve the application, apply conditions to the approval, or deny the application. The AUC endeavours to release decisions within 90 days from the close of the record. Decisions are issued in the form of a public written decision report that summarizes the Commission's findings and includes its final decision.

All Commission decision reports are available to any member of the public on the Commission's website or by obtaining a printed copy from the AUC.

#### **Step 8: Right to appeal**

A participant in a hearing who is dissatisfied with the decision of the Commission may request that the Commission review and vary its decision.

Such a request must follow the procedure set out in the Commission's Rule 016: *Review and Variance of Commission Decisions*.

A dissatisfied participant may also file a leave to appeal motion in the Court of Appeal of Alberta within 30 days from the date the decision is issued.

#### **Step 9: Construction and operation**

Any applicant that receives a licence or permit to build and operate a facility from the Commission must adhere to any conditions that were set out in the Commission's decision. If you notice something during the construction or operational phases of a project that concerns you, bring this to the applicant's attention. If you are not satisfied with the response you receive, please bring your concerns to the attention of the AUC.

The Alberta Utilities Commission is an independent, quasi-judicial agency of the government of Alberta that ensures the delivery of Alberta's utility service takes place in a manner that is fair, responsible and in the public interest.

The AUC regulates the utilities sector, natural gas and electricity market to protect social, economic and environmental interests of Alberta, where competitive market forces do not.

### **AUC contact information:**

#### **Facilities Division**

Phone: 403-592-4403 and ask to speak to the

#### **Facilities Division**

#### **Consumer Relations**

Phone: 780-427-4903, or

Email: [consumer-relations@auc.ab.ca](mailto:consumer-relations@auc.ab.ca)

#### **Information Services**

Phone: 403-592-4500, or

Email: [info@auc.ab.ca](mailto:info@auc.ab.ca)

\*Dial 310-0000 prior to the 10-digit numbers for toll-free access anywhere in Alberta.

This brochure provides general information about public involvement in needs and utility facilities applications before the AUC. Specific participation opportunities and requirements may differ depending on the type of application.



## **Public involvement in needs or facilities applications**

The Alberta Utilities Commission is committed to ensuring that Albertans whose rights may be directly and adversely affected by a needs or a utility facilities application are informed of the application and have the opportunity to have their concerns heard, understood and considered. If you believe you may be directly or adversely affected, you can become involved in the AUC application and review process.

## The AUC's regulatory role in needs and facilities applications

Approvals from the AUC are required for the construction, operation, alteration and decommissioning of transmission lines and electric substations.

These include:

- Approval of the need for transmission upgrades.
- Approval of the route and location of transmission facilities.

Sometimes a needs application is considered together with a utility facilities application in a single hearing; sometimes separate hearings may be held to consider each application.

Approvals from the AUC are also required for power generation and gas utility pipeline facilities in Alberta.

### Step 1: Public consultation prior to application\*

Prior to submitting an application to the AUC for the approval of the need for transmission changes, or for a proposed facility, the applicant is required to conduct public consultation in the area of the proposed needs, or facilities project(s), so that concerns may be raised, addressed and if possible, resolved.

The requirements for consultation, namely the participant involvement requirements, and notification are set out in AUC rules 007 and 020.

Potentially affected parties are strongly encouraged to participate in the initial public consultation, as early involvement in informal discussions with an applicant may lead to greater influence on project planning.

### Step 2: Application to the AUC

When the participant involvement requirements have been satisfied, the company for individual proposing the utility development submits an application to the AUC. In the application, considerations should be made for the issues which came up during the public consultation and amendments should be made to the proposal. Any unresolved objections or concerns which arose from the public consultation must identified in the application.

### Step 3: Public notification

The Commission will issue a notice of application or hearing when it receives an application that, in the Commission's opinion, may directly and adversely affect the rights of one or more people. The notice is typically published locally, in newspapers and by addressed and unaddressed mail. The notice will provide key dates, contacts and participation information for those interested in becoming involved in the application process.

### Step 4: Public submissions to the AUC\*

If you have unresolved objections or concerns about the proposed project submitted to the AUC for approval and wish to participate in an AUC proceeding, you must make a written submission. Your submission must include your contact information, concern or interest in the application and an explanation of your position and what you feel the AUC should decide. Please be aware that any information or materials filed with the AUC, except information granted confidentiality, is available to the public.

### AUC eFiling System

The eFiling System is the tool that the AUC uses to manage applications and submissions through a proceeding-based review. This system gives real-time access to all public documents associated with an application and is the most efficient way to provide your submissions to the AUC and

monitor the related proceeding submissions.

Those who do not have access to the Internet can send a submission by mail or fax and the AUC will upload the submission on your behalf.

### Financial assistance

A person determined by the Commission to be a local intervenor, can apply for reimbursement of reasonable costs. Details regarding recovery of participants' costs are described in AUC Rule 009: *Rules on Local Intervenor Costs*.

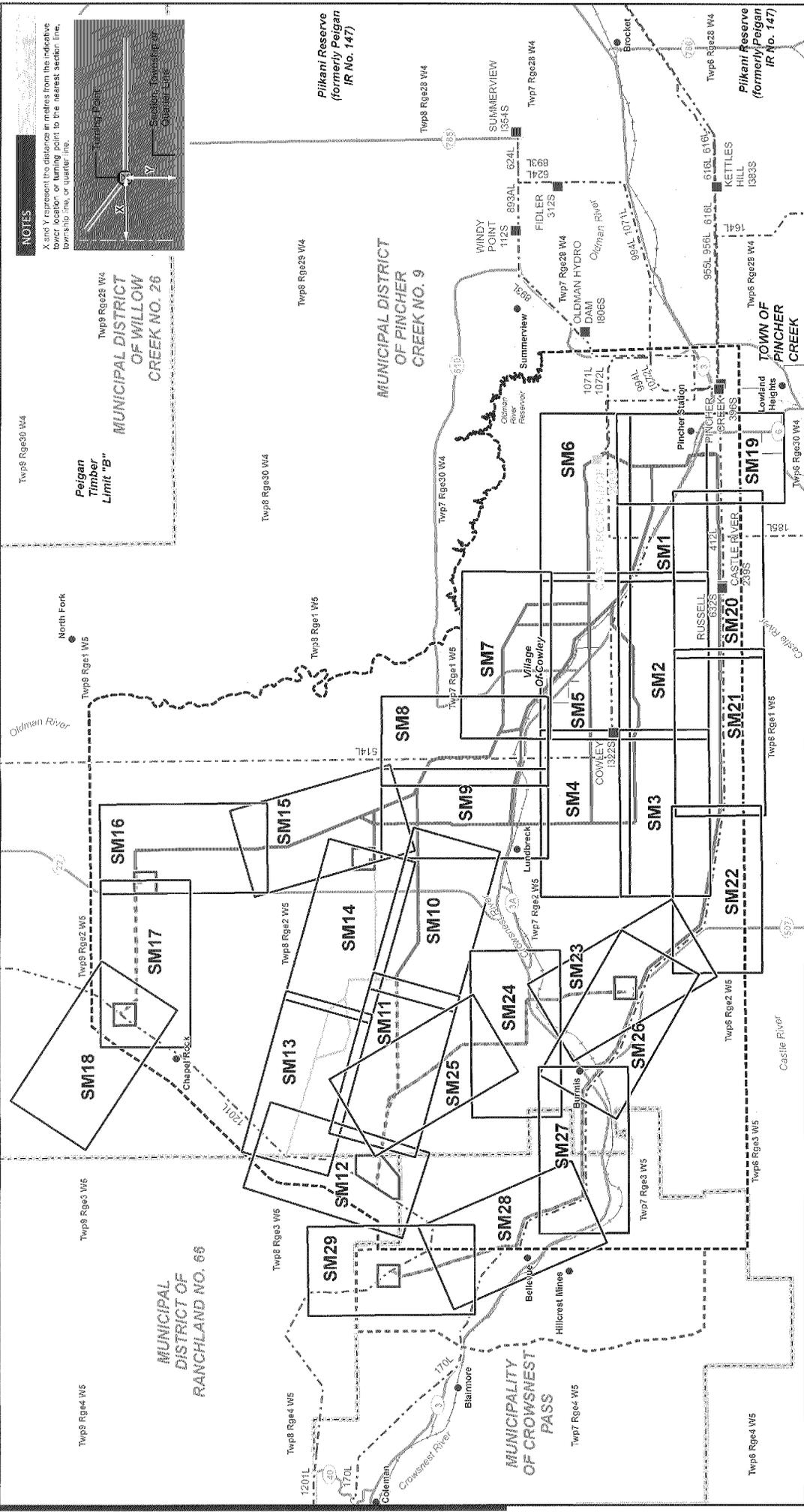
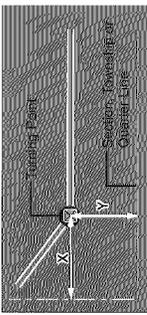
### Step 5: Consultation and negotiation\*

The Commission supports ongoing efforts to reach a positive outcome for the applicant and all affected parties. The Commission encourages the applicant and those who have filed submissions to continue to attempt to resolve any outstanding issues. If all concerns can be satisfactorily resolved this may eliminate the need for a formal hearing. However, if there continue to be unresolved issues, typically those matters will be addressed at an AUC public hearing.

\*Denotes opportunity for public involvement

**NOTES**

X-axis Y represent the distance in meters from the indicative tower location or turning point to the nearest section line, township line, or quarter line.



**LEGEND**

- Potential Substation Upgrade
- Existing Substation
- Potential 240 KV or 500 KV Transmission Line
- Potential 240 KV or 500 KV Transmission Line
- Potential 500 KV Transmission Line
- Stakeholder Suggested Route - 240 KV
- Stakeholder Suggested Route - 240 KV or 500 KV
- Expanded Study Area
- Study Area
- Existing Transmission Line
- Map Sheet
- Potential Substation Target Area
- Hamlet or Locality
- Municipal or County Boundary
- Railway
- River or Stream
- Road
- First Nations Reserve
- Urban Area
- Water Body

NO: 1251125-015  
 DRAWN: STN - DI  
 FILE NO.: 14-10-05  
 ALL INFORMATION ON THIS DRAWING IS THE PROPERTY OF SMI  
 DATE: 2014-12-10

Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

0 2 4 6 Miles  
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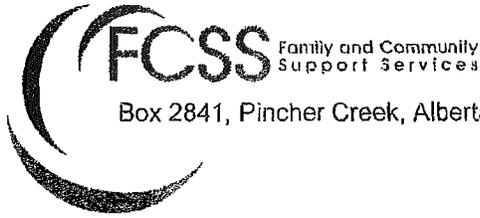
**ALTA**

**POTENTIAL**

**240/500 KV Transmission Line and Substation:**  
 From Castle Rock Ridge Substation (020355)  
 to Chapel Rock Substation







**FCSS Board Meeting, December 15th, 2014  
Council Chambers  
Minutes – signature copy**

**1.) Call to order: Kellie Leblanc called the meeting to order at 6:30 PM\**

Board Members present: Bonnie Scott, Kellie Leblanc, Kathy Verhagen, Tammy Rubbelke, Fred Schoening

Absent with regret: John Hancock, Cindy Cornish

Confirmation of Quorum: A quorum was present

**2.) Approval of Agenda**

**Motion 12.87/Schoening  
That the Agenda (Draft 2) be approved as circulated  
Carried**

**3.) Approval of Minutes of November 17<sup>th</sup> Meeting**

**Motion 12.88/Rubbelke  
That the Minutes of the November 17<sup>th</sup> meeting be approved as circulated.  
Carried**

**4.) Correspondence**

4.1) Group Group Youth: The Board received a letter of thanks from Group Group Youth for the 2015 FCSS operational grant

4.2) FCSSAA South Region Mailing List: The up-to-date mailing list for the South Region has been received.

4.3) Domestic Violence Action Team: The Pincher Creek DVAT organization sent a letter to other agencies encouraging "continued and focused participation.

4.4) Pincher Creek Family Resource Society Re: Triple P Parenting Training: The Board has received information regarding the new Triple P program training initiative (Positive Parenting Program). They are seeking assistance with the funding for a Triple P Practitioner Position. David has requested details (budget, timeline, qualifications, location etc.

**5.) Financial**

### 5.1) FCSS budget year-end adjustments

David has reviewed the FCSS year-end financial situation with Recreation and Community Services Director Diane Burt-Stuckey and Town Finance Director Wendy Catonio. The details are:

There will be \$3,000.00 remaining in the project funding account.

There will be \$1,700.00 remaining in the Administration Budget.

There is approximately \$24,875.00 remaining in the undesignated funds account (\$10,500.00 CPEF Grant; \$2,000.00 Shell contribution, and \$12,375.00 from a 2006 GIC)

#### Supplementary project funds

- The Board reviewed the funded project list for 2014 and agreed to the following:

#### **Motion 12.89/Rubbelke**

**That the Board confirm a supplementary 2014 Grant to the Canyon Cubs Preschool in the amount of \$3,000.00.**

**Carried**

#### Supplementary Administration funds

- The Board reviewed the Administration Budget and discussed the possibility of purchasing a new podium for use in the community and that the amount remaining in the "Goods" account would be used for that purchase.

#### **Motion 12.90/Schoening**

**That the Board authorize the purchase of a new podium for use in the community and that the cost not exceed \$1,700.00**

**Carried**

#### FCSS "undesignated funds account"

- These funds are not tied to the FCSS eligibility guidelines and may be used for any purpose(s) deemed appropriate by the Board. Board discussed this matter and identified the following as possible uses for the money:
  - Transportation
  - Affordable Housing Concept Development (matching seed money)
  - Handi-bus
  - Community Directory

It was agreed that use of the funds will be discussed starting in January 2015.

5.2) Quarterly Payment Schedule for 2015: The Board reviewed the 2015 Quarterly Payment Schedule as defined in the funding contracts Addendum.

5.3) Contracts – 2015 for signature: 2015 Funding Contracts were signed and are to be returned to project managers and Boards.

#### **Motion 12.91/Schoening**

**That the Board move in-camera at 7:15**

**Carried**

Motion 12.92/Scott

That the Board move out-of-camera at 7:30

Carried

Motion 12.93/Rubbelke

That the Board request a meeting with the Napi Friendship Association and the Brighter Futures Program Manager to clarify the future of the Brighter Futures Home Visitation Program as it relates to program standards, criteria, delivery schedule, staffing and timelines, and that this meeting be held prior to the application of FCSS signatures to the Brighter Futures Funding Contract for 2015.

Carried

6.) On-Going and New Business

6.1) Community Directory Update: David and Kristen George have discussed the current status of the Directory and will determine a January cut-off date for receipt of information and subsequent release of the directory. The Board discussed the various formats for electronic release and print options.

6.2) A Community Conversation on Learning – November 25 Event: This event was well-attended (about 80 people), and a new working group was assigned the task of taking the initiative to the next level.

6.3) Community Issues Roundtable Events – Compass Project: David will present the project to Shell Waterton at a meeting December 16<sup>th</sup>. SASCI is also pursuing other funding options.

6.4) Bridge Project: (Building Regional Investment Development, Governance and Engagement) The working group is gaining new membership and will work with other agencies and schools to develop a “roadmap” that more clearly defines the initiative.

6.5) Presentation MD Council: David presented the FCSS update to the MD Council on December 2.

7.) Date for next Board Meeting – January 19<sup>th</sup>, 2015 at 6:30 PM

9.) Adjournment: There being no further business, Kellie Leblanc declared the meeting adjourned at 7:55 PM

Read and approved this 19<sup>th</sup> day of January, 2015

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Coordinator

## *Alberta SouthWest Bulletin January 2015*

### Regional Economic Development Alliance (REDA) Update

#### **Broadband planning sessions for communities**

Craig Dobson of Taylor Warwick will be available to meet with each council discuss next steps. This is an opportunity to look at specific issues related to planning and broadband infrastructure capacity for each municipality and also help identify the opportunities and efficiencies gained by developing a regional strategy.



#### **13 WAYS community audit project**

Chris Fields (left) of Twist Marketing provided an update and preliminary report outline for this innovative pilot project. Final reports are on track to be completed by early spring.

#### **EDA releases first "Invest in Alberta" magazine**

Economic Developers Alberta has released its first provincial investment attraction magazine. It can be viewed on-line at [www.edaalberta.ca](http://www.edaalberta.ca). Economic regions of the province are featured; AlbertaSW tourism investment opportunities are advertised.

### **UPCOMING EVENTS**

AlbertaSW "Bringing Investment Home" seminars in January/February ...

#### **★ Social Media Marketing – Promote Your Business Online**

Tuesday, January 27, 2015, 10:00am - 3:00pm - Heritage Inn, Pincher Creek

A social media and communications expert will provide relevant, practical insights into best practices, tools and the latest technologies to build a plan that aligns with your business. Each participant will have the opportunity to work one-on-one with the facilitator to evaluate specific social media marketing tools or needs. Please bring your laptop.

- o Please RSVP to [bev@albertasouthwest.com](mailto:bev@albertasouthwest.com) by January 23, 2015

#### **★ Export Readiness: Opening Up International Market Opportunities**

Thursday, February 5, 2015, 10:00am - 3:00pm - Heritage Inn, Pincher Creek

Government managers will provide what you need to know about marketing your products and services in international markets, the principles, protocols and processes to help you plan or expand your export opportunities.

- o Please RSVP to [bev@albertasouthwest.com](mailto:bev@albertasouthwest.com) by January 30, 2015

#### **★ Care and Feeding of an Economic Development Program**

Thursday, February 5, 2015, 5:00pm -7:00pm - Heritage Inn, Pincher Creek

Learn about various economic development models, roles, responsibilities, goals, ideas and tools that can help your community hire staff or implement a successful economic development program

**Who should attend:** Councillors, municipal staff, economic development committees, community leaders, and chamber members and anyone interested in how to implement or enhance an economic development position, board or committee.

- o Please RSVP to [bev@albertasouthwest.com](mailto:bev@albertasouthwest.com) by January 30, 2015

#### **❖ Montana Governor's Conference on Tourism and Recreation 2015, Helena MT**

Sunday March 22 - Tuesday March 24, 2015, Helena Red Lion Colonial Hotel [www.travelmontana.org](http://www.travelmontana.org)

#### **❖ Digital Futures 2015-University of Alberta, Edmonton AB**

Thursday March 26 - Friday March 27, 2015 [www.digitalfutures.ca](http://www.digitalfutures.ca)

#### **❖ EDA 41<sup>st</sup> Annual Conference, Delta Kananaskis**

Wednesday April 8 - Friday April 10, 2015 Theme: "Partnerships for Prosperity"

Early Bird: Until January 16, 2015: Member \$425 + GST; Non-Member \$475 + GST

After January 17, 2015: Member \$485 + GST; Non-Member \$535 + GST [www.edaalberta.ca](http://www.edaalberta.ca)

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# Alberta SouthWest Regional Alliance

## Minutes of the Board of Directors Meeting

Wednesday December 3, 2014 Provincial Building – Pincher Creek



### Board Representatives

Lloyd Kearl, Cardston County  
Barney Reeves, Waterton  
Tammy Rubbelke, Pincher Creek  
Jordan Koch, Glenwood  
Trish Hoskin, Fort Macleod  
Maryanne Sandberg, MD Willow Creek  
Dennis Gillespie, Stavelly  
John Connor, Granum  
Ron Davis, MD Ranchland  
Garry Marchuk, MD Pincher Creek

### Resource Staff

Kathy Wiebe, Executive Assistant, MD Ranchland  
Bev Thornton, Executive Director, AlbertaSW  
Bob Dyrda, Communications Coordinator, AlbertaSW  
Mark Wolfe, U of C, Van Horne Institute  
Kris Jensen, Waterton, via Robot

1. Welcome and Introductions
2. Approval of Agenda  
Bev Thornton requested adding presentation from Mark Wolfe and Associates as #8.  
Moved by Maryanne Sandberg THAT the agenda be approved as amended.  
**Carried.** [2014-12-400]
3. Approval of Minutes  
Moved by Jordan Koch THAT the minutes of November 5, 2014 be approved as presented.  
**Carried.** [2014-12-401]
4. Approval of Cheque register  
Moved by Barney Reeves THAT cheques #1549-1600 be approved as presented.  
**Carried.** [2014-12-402]
5. Election of Executive  
Barney Reeves nominated Lloyd Kearl as Chair.  
Moved by Garry Marchuk THAT nominations cease.  
**Carried.** [2014-12-403]  
Lloyd Kearl declared Chair.  
Maryanne Sandberg nominated Barney Reeves as Vice Chair.  
Moved by Jordan Koch THAT nominations cease.  
**Carried.** [2014-12-404]  
Dr. Brian "Barney" Reeves declared Vice Chair.  
Trish Hoskin nominated Tammy Rubbelke Secretary Treasurer.  
Moved by Garry Marchuk THAT nominations cease.  
**Carried.** [2014-12-405]  
Tammy Rubbelke declared Secretary Treasurer.  
Moved by Maryanne Sandberg THAT Jordan Koch be Designated Signing Authority.  
**Carried.** [2014-12-406]  
Jordan Koch declared Designated Signing Authority.

Broadband Standing Committee

Moved by John Connor THAT AlbertaSW formalize a Broadband Standing Committee.

**Carried.** [2014-12-406]

Current members include:

Lloyd Kearl  
Barney Reeves  
Shelley Ford  
Kris Jensen  
James Tessier  
Bev Thornton  
Bob Dyrda

This committee will be expanded to include a broader cross-section of regional representation.

Terms of Reference, purpose and structure will be developed by the Committee.

6. Letter of Authorization-Royal Bank  
Moved by Barney Reeves THAT the Board approve a letter to the Royal Bank, Pincher Creek Branch, confirming the Executive Director is authorized to access account information.  
**Carried.** [2014-12-407]
7. Mid-year Financial and Project Reports  
Accepted as information
8. Executive Pulse  
Moved by Garry Marchuk THAT AlbertaSW purchase a regional license for Executive Pulse Economic Development Contact Management software through Economic Developers Alberta.  
**Carried.** [2014-12-408]
9. Broadband for Economic Development
  - a) Federal Gas Tax Fund  
In light of changes in federal GTF guidelines, communities will consider if some of those resources may be directed toward broadband development in the future.
  - b) Community Consultations  
Moved by Tammy Rubbelke THAT AlbertaSW engage Taylor Warwick Consulting Ltd. to meet with communities, by request. To have a more detailed conversation regarding broadband installation plans and options.  
**Carried.** [2014-12-409]
  - c) Robot proposal  
Kris Jensen joined the meeting via the communications "Robot" loaned by Cybera. Bob will do further research on the cost and value of purchasing a robot for AlbertaSW.
10. REDA Renewal Document  
A province-wide consultation with REDAs is completed and report available.  
Accepted as information.
11. Communications Coordinator Report  
Accepted as information.  
Moved by Garry Marchuk THAT the Board authorize Bob's membership in the Fiber to the Home Association.  
**Carried.** [2014-12-410]

12. Executive Director Report

Accepted as information.

13. Roundtable updates

14. Board Meetings:

January 7, 2015 - Claresholm

February 4, 2015: Granum

15. Adjournment

Moved by Dennis Gillespie THAT the meeting be adjourned.  
Carried. [2014-12-411]

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Chair

Approved January 7, 2015

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Secretary/Treasurer